

Annual Activity Report

2023-2024



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1. Overview of the APEEE main activities in 2023 -2024

Dear EEBIV Parents,

In what follows, you will find activity reports for 2023-2024 from the Administrative Board for the upcoming General Assembly. These reports offer an overview of the current situation of our APEEE— both as regards the operation of our services (administrative affairs + canteen, transport, and extra-curricular) and our initiatives (pedagogical affairs, InterParents, Community Fund, Social Fund, and Somerfest 2024). In addition, oral presentations about the state-of-play of APEEE services and activities will be held at the General Assembly.

These presentations are meant to inform all parents about the state of APEEE services and to provide parents with an opportunity to ask questions and to discuss the evolution of these services together with APEEE Board Members and staff. These activity reports represent many hours of work done by the volunteer parents on the Board and by the dedicated staff of the APEEE.

I would therefore like to start this report by thanking my fellow Board members and APEEE staff for the time, care, and energy that they have spent on preparing for the General Assembly alongside the daily work of running all the APEEE's services in the best interests of the EEBIV school community. Without this stalwart group of staff and volunteer parents, none of what the APEEE does would be possible. Thank you again for your work and support!

Over the past year, we have made significant progress in various areas. We have organized events, supported community projects and worked closely with the school community to address important concerns. I want to extend my sincere gratitude to everyone who has contributed their time and effort – our work would not be possible without your collaboration.

Looking ahead, we have ambitious goals.

We aim to:

- Strengthen communication between parents and APEEE.
- Improve our 3 main services with quality work.
- Organize more educational and extracurricular activities for our students.
- Increase the number of subscriptions.
- Continue advocating for resources and improvements that benefit our school community.

But for this to succeed, we need your involvement. The more parents participate, the stronger association becomes.

I encourage each of you to stay engaged, share your ideas and support our initiatives. Your voice matters and together we can make a lasting impact on our children's education.



Thank you all once again for your trust and commitment.

Let's continue working together for the benefit of our children and our school community.

Thank you!

Dan Nicolae

APEEE President

1.1 The APEEE administrative structure and composition

1.1.1 VP for Administrative Affairs

Dear Parents,

School year 2023/2024 has been a year of changes.

We, staff and board members, have started a process of renewal aiming at modernising our procedures and tools to improve the delivering of our services and better serve our school community.

Our team witnessed the departure of our former Director, Mr. Eric Rega who retired in June 2024. Ms Anne Robertz (our Transport Manager) ensured the interim of this position from July to September 2024 when Mrs Beatriz Soler, APEEE new Director, arrived.

In the course of school year 2023/2024:

- The APEEE staff comprised 91 employees, including 22 permanent contract (*CDI*) employees, as well as an average of 69 fixed-term contract (*CDD*) employees (bus monitors, extracurricular activities, monitors, supervisors and teachers);
- We have had 3 maternity leaves, 1 of them replaced by Ms Zakiya Zghino, as accountant, and another by Ms Kadija Al Zubaidi, as communication officer. After this last replacement, Kadija continued working with us in the Extracurricular Service with fixed-term contract now ended.

Regarding costs related to our staff, salary indexation in the 2023/2024 was as follows:

- 1.83% since January 2024 for Canteen and Cafeteria staff (Joint Committee 302);
- 2% since January 2024 other staff members (Joint Committee 337).

The different indexation is due to the fact that we have 2 different Joint Committees.

During school days, APEEE Brussels IV also collaborates with approximately 160 external collaborators (bus companies, external bus monitors, external extracurricular entities and monitors, cafeteria service and cleaning staff in the canteen, supervisors, etc.).



In terms of collaborative environment, WIKI is still the platform Board members, the APEEE Director and the managers of the service use, to work collaboratively, as well as manage documents, meeting agendas, votes, etc.

Finally, in all related to Human Resources affairs, we continue working with our Secretariat Social Securex.

Marianna Cosco
Vice-President for Administrative Affairs

1.1.2 VP for Pedagogical Affairs- Pedagogical Working Group

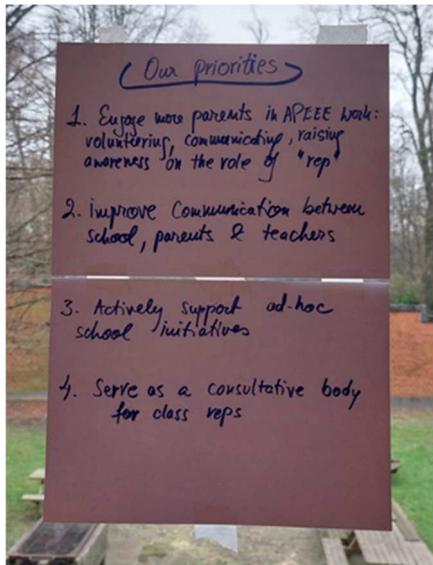
In 2023-2024, the APEEE Pedagogical Working Group (PWG) continued to work on its goal of creating a school environment where the whole school community – pupils, educators and parents – is well and flourishes. Its main objective is to identify issues that Nursery, Primary and Secondary students are facing, bring them to the attention of the school management and, where possible, co-create actions and solutions that could be put in place to alleviate those issues.

The PWG is composed of language Section Representatives (Section Reps) that are elected every year, APEEE Board members that work on pedagogical issues, the APEEE Vice-president for Pedagogical Affairs and the APEEE Secretary. The PWG meets every month to discuss issues that come up in the language sections or that concern the school as a whole. Section Reps are invited to bring up issues that do not pertain to individual cases and are not confidential in nature. In addition, the issues to be discussed shall not concern transport, canteen and after-school activities. Some of the issues discussed in the PWG are escalated by the Ped core team* in the monthly meetings with the school management or proposed for discussion in the Secondary or Nursery/Primary Education Councils, respectively. Some examples of the issues discussed are as follows: B-tests, pre-BAC and BAC; school trips; teachers' absences, replacement and/or recruitment; parents-teachers' relationships; homework policy etc.

On Jan 12, 2024, the PWG had a 2 hrs workshop in *Salle de Bal*, facilitated by Dana Puia Morel – VP Pedagogical Affairs. The goal of the workshop was to discuss and evaluate our priorities. Below are the outcomes of the brainstorming :

Our PWG priorities:

1. Engage more parents in APEEE work: volunteering, communicating, raising awareness on the role of *representative*.
2. Improve communication between parents, teachers, the school administration, and staff.
3. Actively support ad-hoc school initiatives.
4. Serve as a consultative body for *class reps*.



The PWG has also offered individual support to parents on a case-by-case basis, to the extent possible. For more information, comments or suggestions about the PWG, please feel free to contact the Ped Core team*:

Dana Puia Morel, APEEE Vice-president for Pedagogical Affairs at: dana-adriana.puia@ec.europa.eu

Johanna Al-Khafaji, APEEE Vice-president Communication: scarpediem@me.com

1.1.3 The APEEE IV as part of the Interparents federation

2023 / 2024 representatives

From march 2024

EEB4 members: Marzia Brofferio and Angela Guarino + Noemi Lachmann and Rachel Aviotti (observers)

InterParents (IP) members represent the Parents' Associations of the European Schools in meetings of the Joint Teaching Committee (JTC), Budgetary Committee (BC) and the Board of Governors (BoG). InterParents representatives from the different APEEEs get together several times per year to discuss various issues and prepare for these meetings. Each APEEE sends representatives to these meetings.

As usual, InterParents organized two-day preparatory meetings in the run up to the Joint Teaching Committee and the Board of Governors meetings. Several ad hoc meetings took place to prepare InterParents' position on various issues, and the Bacalaureate Support Team also organized several other meetings.

In 2023/24, here is a summary of the main points discussed by Interparents and its representatives:



- Decisions related to curricular changes: Teachers have expressed particular concerns about the lack of preparation for the new course STS “Science, Technology and Society” and the close date of implementation (in September 2024 for all S6). The BoG decided to take support and training measures for teachers. It has also been decided to produce training material to support the implementation of the new complementary course “Education for sustainable development and active citizenship” and for the new “ICT-4 periods subject”.
- Educational Support: Discussions took place about the minimum time allocation for Educational Support Coordinators as well as about the organisation of classes which include several ISA pupils. In the context of the remaining recommendations of the Educational Support Evaluation Report and the Action Plan Educational Support and inclusive education, it is decided to explore ways for facilitating the successful transition of pupils with educational needs from Primary to Secondary.
- Implementation of the 8 key competences in the pedagogical planning: The objective is to harmonise the pedagogical planning of the European schools in the nursery, primary and secondary cycles. Teachers worked together on this harmonisation with a common pedagogical planning and a space for their personal approach.
- Future of the European Schools System: It has been discussed in the framework of the follow-up to the Report from the European Parliament (CULT).
- Assessments & evaluations from S4 to S6 in European Schools: Pedagogical and organisational arrangements were discussed.
- Replacement of SMS: SMS will be replaced by 5 different tools with different functionalities so the whole replacement procedure is delayed until 2026. Not all modules concern parents.
- Attractiveness of the European School system for the teaching staff: a clear objective to improve the attractiveness has been set up.
- Accredited European Schools: Different measures were approved to improve the quality of accreditation and audit process.
- Regarding the European Bac: Once again, in June 2024, parents' representatives and the InterParents office proposed a platform to enable Baccalaureate students and their parents to report any incidents relating to the Bac exams. The report about bac 2023 was analysed and discussed at the central level. The arrangements for implementing the regulations for the European Baccalaureate were also discussed. The quality insurance of written bac examinations of 2024 was discussed in the pedagogical working group.
- School Trip Tender: on February 2024 a long discussion with M. Escudero - OSG Accountant and his team (in presence) with a hybrid section open to all parents.



InterParents meetings were generally animated, with a good exchange of opinions and standpoints, including diverging ones. The deep-rooted engagement, coupled with respect of others' point of view and readiness to reach positions of compromise, is one of the important strengths of InterParents. We would like to remind our members that the website of the Office of the Secretary-General publishes all decisions taken on their website: <https://www.eursc.eu/fr/Office/official-texts/decisions>

2. Services reports

2.1. Canteen / Cafeteria

2.1.1. Overview

Since early 2022 (and following the difficult period of the COVID-19 pandemic), the APEEE Food & Beverage (F&B) department is working at its full speed. The Service has welcomed, in the Canteen premises, all the school pupils, i.e., both 'cantinists' and 'tartinists'. Moreover, the F&B department was still actively contributing to the support of the Ukrainian pupils that the school has enrolled and who used the service.

After two years of a noticeable price inflation, the school year 2023-2024 was marked by a significant reduction of the inflation, thereby relaxing some of the financial pressure on the balance of the Food & Beverage department. Following up on the 2022 F&B department' Strategy (outlined in the 2021-2022 activity report and based on the feedbacks that the parents and pupils provided in the satisfactions surveys), the Food & Beverage department seems to have managed to address the challenge to provide a quality service to the entire school community (including the professors) and at the same time maintaining the price of the meals rather stable.¹ This has resulted in a non-negligible increase of the subscription to the Service, also confirmed by the figures for the first and second period of the school year 2024-2025. We take these increases in subscription as an encouraging sign that the changes, for instance the Canteen meal menu and new offers at the Cafeteria and the Snack Shack are supported by the pupils and their parents.

Overall, for the 2023-2024 school year, the number of subscriptions to the canteen (i.e., for the 'cantinist' pupils) is as follows (per instalment and in order of payment).²:

- T1 : 1827 (vs. 1714 in 2022-2023).

For the current school year 2024-25, T1 recorded 1943 subscriptions.

- T2 : 1834 (vs. 1729).

¹The different audits performed during the year did not flag any major issues regarding the cleaning and the food hygiene in the Canteen premises.

² Please also note that at the same time, the number of pupils in the school has also increased (150).



For the current school year 2024-25, T2 recorded 1946 subscriptions

- T3 : 1812 (vs. 1708).

Table 1. APEEE Canteen facts at glance – school year 2023-24

Canteen		Resto Prof	
Product	Quantity	Product	Quantity
Meals	240621	Menu Canteen	5240
preorders	2878	Daily Special	952
		Salad Bar	2350

Cafeteria		Snack Shack	
Product	Quantity	Product	Quantity
Sandwiches	5542	Sandwiches	5694
Panini	28806	Durum	4178
Pasta	4306	Crepe	3004
Soup	245	Soup	74
Viennoiseries	752	Viennoiseries	2793

2.1.2. Financial balance

Over the 2023-24 school year, the F&B department has posted a positive balance It is worth stressing that such positive balance is a much appreciated development after a quite long number of years of sizeable negative balances for the F&B department. Again, this good financial result is taken as a support to the 2022 F&B department' Strategy. Overall, the ongoing improvement of the financial situation is mainly driven by the good results in the Cafeteria, Snack Shack and Staff restaurant (new products, different organization), reduction of waste and labour productivity increased for the sub-contractor staff (by reducing hours). Thus, all the efforts made over the last years are paying off. Obviously, the Service's team will keep up with its efforts to maintain financial situation of the F&B department on track.



Figure 1. Example of the Canteen menu: week 20th January +24th January 2025

LUNDI		MARDI		MERCREDI		JEUDI		VENDREDI	
20/01		21/01		22/01		23/01		24/01	
● Potage carotte au curcuma		● Potage au poivron rouge		● Bâtonnet de concombre, sauce ciboulette		● Bouillon de poulet vermicelle		● Soupe de chou fleur à la marocaine	
● Boulette de boeuf, jus de viande	<small>Gluten (froment), Lait, Sulfites</small>	● Merlu, sauce brésilienne	<small>Gluten (froment), Lait, Moutarde, Poissons, Sulfites</small>	● Sauté de porc, jus de viande goût fumé	<small>Celéri, Gluten (froment), Lait, Sulfites</small>	● Emincé de poulet, sauce à l'orange		● Navarin de boeuf	<small>Celéri, Gluten (froment), Lait, Sulfites</small>
● Pomme purée	<small>Lait</small>	● Riz créole		● Pâtes grecques, filet d'huile d'olive	<small>Gluten (froment)</small>	● Riz Jasmin		● Semoule de blé	<small>Celéri, (froment)</small>
● Compote de pomme		● Petit pois, filet d'huile d'olive		● Carottes au persil haché		● Wok de légume		● Haricot beurre, filet d'huile d'olive	
● Pois chiche, sauce aux légumes aux 5 épices		● Risotto aux épinards		● Bolognaise de légumes		● Nouille sauté curry, légumes et lait de coco	<small>Celéri, Gluten (froment), Lait, Moutarde, Œufs, Soja, Sulfites</small>	● Lentilles aux légumes	
● Fruit de saison	<small>Sulfites</small>	● Dessert - Eclair au chocolat	<small>Gluten (froment), Lait, Œufs, Soja</small>	● Yaourt à la vanille		● Fruit de saison	<small>Sulfites</small>	● Crème dessert chocolat	<small>Lait, Soja</small>

2.1.3. Canteen subscription prices evolutions and policy

First, it is worth recalling that that the **F&B department in the European Schools are not subsidized neither by the European Institutions nor by the national governments**. This is a key point to bear in mind when it comes to the price policy of the F&B department, and notably the price of the meals at the Canteen. This being said, the F&B department is continuously working on solutions to compress as much as possible the costs, while trying to ensure a quality service.

Since the current school year 2024-25, the F&B department has initiated the **reduction of the Canteen meal prices**. Given the negative financial balance that the Service used to record and the overall delicate financial situation of the APEEE in general, it has been decided (i) to proceed **gradually** and, (ii) start by **differentiating the meal prices** not only by the **frequency of the meals** taken per week (with the same meal price for all) but also by the **school grade of the pupils**, i.e. reduced the price for the smaller pupils, who are main *customers*. The F&B department intends to continue the price reduction in the future (including for older pupils), without compromise on the quality of the meals and the service, if the financial situation of the Service allows.

Table 2 presents, for information and comparison purposes, the suscription prices during the previous school year 2022-23. Please note that the first instalment (T1) had 72 days and the second (T2) had 55 days and the third instalment (T3) had 52 days. For classes S1-S6 the third instalment had 42 days. Since that school year, the Service calculates two different prices for T3 since classes S1-S6 finished the school year earlier (about 10 days) and avoid possible reimbursements at the end of the school year.



Table 2 - 2022-23 Canteen in EEBIV: subscription prices (per instalment)

2022 - 2023				
M 1-2, P 1-2, S7	2 days	3 days	4 days	5 days
1st instalment	258.30 €	368.55 €	387.19 €	492.19 €
2nd instalment	188.38 €	248.66 €	301.40 €	376.75 €
3rd instalment	162.69 €	226.05 €	280.85 €	356.20 €
Year Total	609.37 €	843.26 €	969.44 €	1,225.14 €
S1-S6 3rd instalment	128.44 €	180.84 €	226.05 €	287.70 €
Year Total	575.12 €	798.05 €	914.64 €	1,156.64 €
Daily meal price	8.56 €	7.54 €	6.85 €	6.85 €

2022 - 2023 (with 10% family discount)				
M 1-2, P 1-2, S7	2 days	3 days	4 days	5 days
1st instalment	232.47 €	331.70 €	348.47 €	442.97 €
2nd instalment	169.54 €	223.79 €	271.26 €	339.08 €
3rd instalment	146.42 €	196.66 €	246.60 €	314.42 €
Year Total	548.43 €	752.15 €	866.33 €	1,096.47 €
S1-S6 3rd instalment	115.59 €	162.76 €	203.45 €	258.93 €
Year Total	517.60 €	718.25 €	823.18 €	1,040.98 €
Daily meal price	7.71 €	6.78 €	6.17 €	6.17 €



Table 3 exhibits the price for the school year 2023-24. The first instalment (T1) had 71 days and the second (T2) had 50 days and the third instalment (T3) had 58 (and 48 for S1-S6) days. For classes S1-S6 the third instalment had 48 days.

Table 3 - 2023-24 Canteen in EEBIV: subscription prices

2023 - 2024				
M 1-2, P 1-2, S7	2 days	3 days	4 days	5 days
1st instalment	222.63 €	324.01 €	383.60 €	486.35 €
2nd instalment	179.81 €	237.35 €	287.70 €	359.63 €
3rd instalment	206.78 €	276.91 €	338.05 €	417.17 €
Year Total	609.22 €	838.27 €	1,009.35 €	1,263.15 €
S1-S6 3rd instalment	170.82 €	229.44 €	280.51 €	345.24 €
Year Total	573.26 €	790.80 €	951.81 €	1,191.22 €
Daily meal price - 1st instalment	8.56 €	7.54 €	6.85 €	6.85 €
Daily meal price - 2nd and 3rd instalments	8.99 €	7.91 €	7.19 €	7.19 €

2023 - 2024 (with 10% family discount)				
M 1-2, P 1-2, S7	2 days	3 days	4 days	5 days
1st instalment	200.37 €	291.61 €	345.24 €	437.72 €
2nd instalment	161.83 €	213.62 €	258.93 €	323.66 €
3rd instalment	186.11 €	249.22 €	304.24 €	375.45 €
Year Total	548.31 €	754.45 €	908.41 €	1,136.83 €
S1-S6 3rd instalment	153.74 €	206.50 €	252.46 €	310.72 €
Year Total	515.94 €	711.73 €	856.63 €	1,072.10 €
Daily meal price - 1st instalment	7.71 €	6.78 €	6.17 €	6.17 €
Daily meal price - 2nd and 3rd instalments	8.09 €	7.12 €	6.47 €	6.47 €



Table 4 shows the prices for the current school year 2024-25. The first instalment (T1) has 71 days, the second (T2) has 55 days and the third instalment (T3) had 52 (and 42 for S1-S6) days.

Table 4 - 2024-25 Canteen in EEBIV: subscription prices

Year 2024-2025				
Daily price	2 days	3 days	4 days	5 days
M 1-2, P 1-2		7.19 €	6.85 €	
P 3-5, S	8.64 €	7.92 €	7.20 €	7.20 €

M 1-2, P 1-2	2 days	3 days	4 days	5 days
1st instalment		309.28 €	383.60 €	
2nd instalment		237.35 €	301.40 €	
3rd instalment		215.78 €	280.85 €	
Year Total		762.41 €	965.85 €	

P 3-5, S 7	2 days	3 days	4 days	5 days
1st instalment	224.64 €	340.56 €	403.20 €	511.20 €
2nd instalment	190.08 €	261.36 €	316.80 €	396.00 €
3rd instalment	172.80 €	237.60 €	295.20 €	374.40 €
Year Total	587.52 €	839.52 €	1,015.20 €	1,281.60 €

S 1-6	2 days	3 days	4 days	5 days
1st instalment	224.64 €	340.56 €	403.20 €	511.20 €
2nd instalment	190.08 €	261.36 €	316.80 €	396.00 €
3rd instalment	138.24 €	190.08 €	237.60 €	302.40 €
Year Total	552.96 €	792.00 €	957.60 €	1,209.60 €



2024- 2025 (with 10% family discount)				
M 1-2, P 1-2	2 days	3 days	4 days	5 days
Tri1		278.35 €	345.24 €	
Tri2		213.62 €	271.26 €	
Tri3		194.20 €	252.77 €	
Year Total		686.16 €	869.27 €	

P 3-5, S 7	2 days	3 days	4 days	5 days
Tri1	202.18 €	306.50 €	362.88 €	460.08 €
Tri2	171.07 €	235.22 €	285.12 €	356.40 €
Tri3	155.52 €	213.84 €	265.68 €	336.96 €
Year Total	528.77 €	755.57 €	913.68 €	1,153.44 €

S 1-6	2 days	3 days	4 days	5 days
Tri1	202.18 €	306.50 €	362.88 €	460.08 €
Tri2	171.07 €	235.22 €	285.12 €	356.40 €
Tri3	124.42 €	171.07 €	213.84 €	272.16 €
Year Total	497.66 €	712.80 €	861.84 €	1,088.64 €

Adja Awa Sissoko

Board Member in charge of the Canteen

2.2. Transport

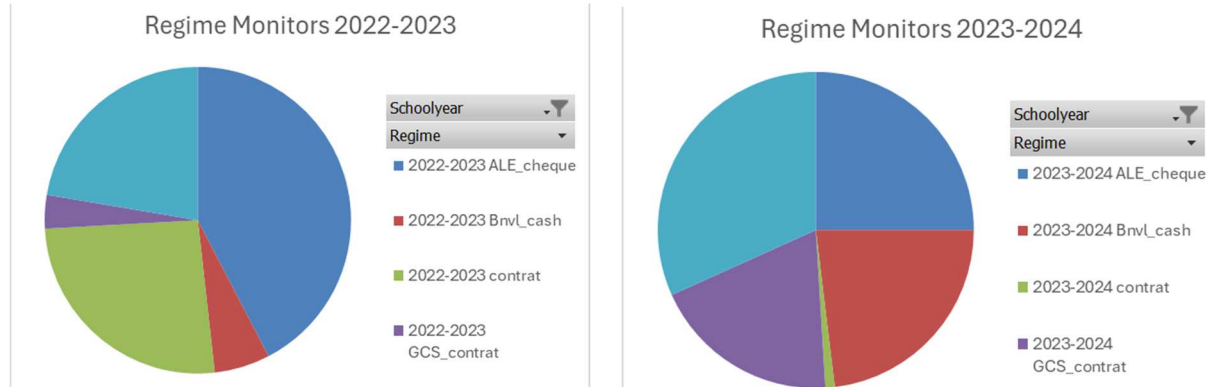
Bus monitors by status (ALE, contract, student, etc.)

From school year 2022-2023 to 2023-2024, we have, as already announced, reduced the number of bus monitors employed with ALE status and increased the number of student monitors and contracts, this time via Group Cleaning Service, a company that is extending its cleaning activities to escorting pupils on school buses, particularly at the Woluwé EEB and in Uccle.

In total, we have gone from 85 regular monitors to 104, for 54 morning routes and 61 returns.



Below in a comparison of the bus monitor's working status in 2022-2023 and 2023-2024:



Replacing the Vetasoft application with the one developed by Together School.

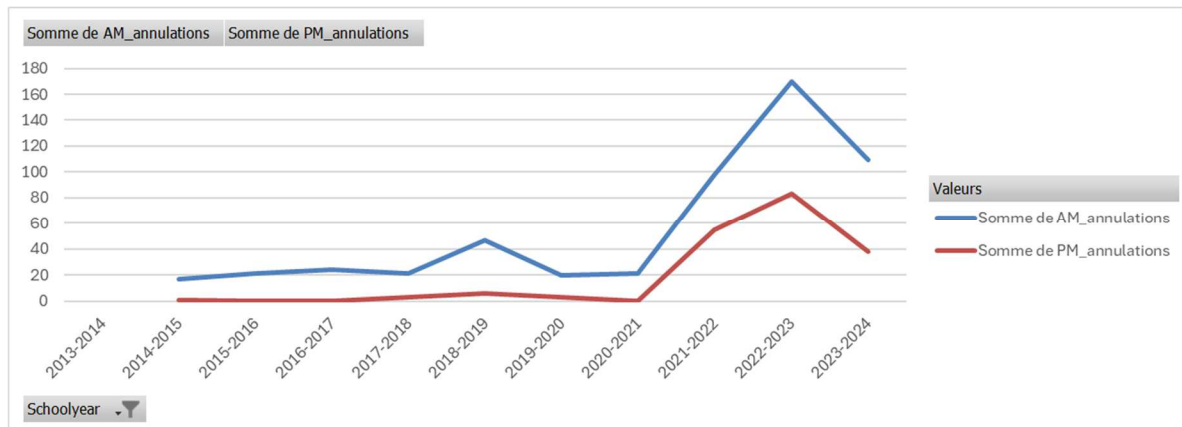
Towards the end of the 2022-2023 school year, initial tests were carried out with the Together School app, which was already being used by the APEEE in Uccle. We gradually introduced it to the monitors and some parents who volunteered to test it. This application was then presented to all parents via our Newsletter in February 2023

Reducing the number of bus routes following numerous return journey cancellations

Thanks to the use of the Together School application in the 2nd half of the 2022-2023 school year, we were able to gather enough data to decide which routes could be merged in order to reduce the risk of cancelled return journeys, while ensuring that pupils would have a seat available to go home. Taking into account the average number of cancellations and an assessment of the situation with the bus companies, we have calculated that around ten routes less of the 15:20 departure should induce a concrete improvement. We mainly worked on the routes on which there were sometimes less than a third of the pupils present: we rationalised three routes into one by grouping pupils registered at several stops together at new, rationalised stops.

In the end, this decision paid off, with the total number of cancellations (morning and return trips) falling from 253 to 147!

Below is a graph showing the number of cancellations per school year since 2014-2015:



Jordan Toujarov

Board member in charge of Transport

2.3. Extracurricular activities

2.3.1. Offer of activities

During the 2023-2024 school year, the range of activities on offer remained largely unchanged from the previous year. A couple of activities were added to the programme: *The little scientific experts* (Nursery), *Circuit training* (P1-P2), *Musical* (P3-P5 + S1) and *Sewing and cross-stitch* (P3-P5), *Mental Arithmetic* (P1-P2 + P3-P5), *Music Band* (P3-P5) and *Creative studio* (P3-P5), *Drawing technics : Manga & creatures* (P3-P5), *Creative writing* (S1-S3). They were all great successes in terms of registrations.

In total, 67 activities were offered to meet the varied interests and passions of the pupils in the following areas: sports, music, languages, arts & leisure. Some subjects are also offered for individual learning.

Activities are divided by age group: M1-M2; P1-P2; P3-P5; S1-S3; S4-S7.

In music, we worked with 13 teachers and offered 6 different musical activities. Each week, 16 lessons were given to the pupils. In addition to group activities, 66 pupils took private music lessons.

In languages, we worked with 5 teachers. 2 language activities were offered for a total of 4 weekly sessions. 8 private lessons were organised to learn or improve languages as diverse as Bulgarian, French, Japanese, Dutch and German.

We also organise **sports activities**. 21 were organised, with 16 instructors. This represents a total of 52 sports sessions each week. As far as private lessons are concerned, 1 pupil continues for the 3rd year in a row her Aikido lesson.



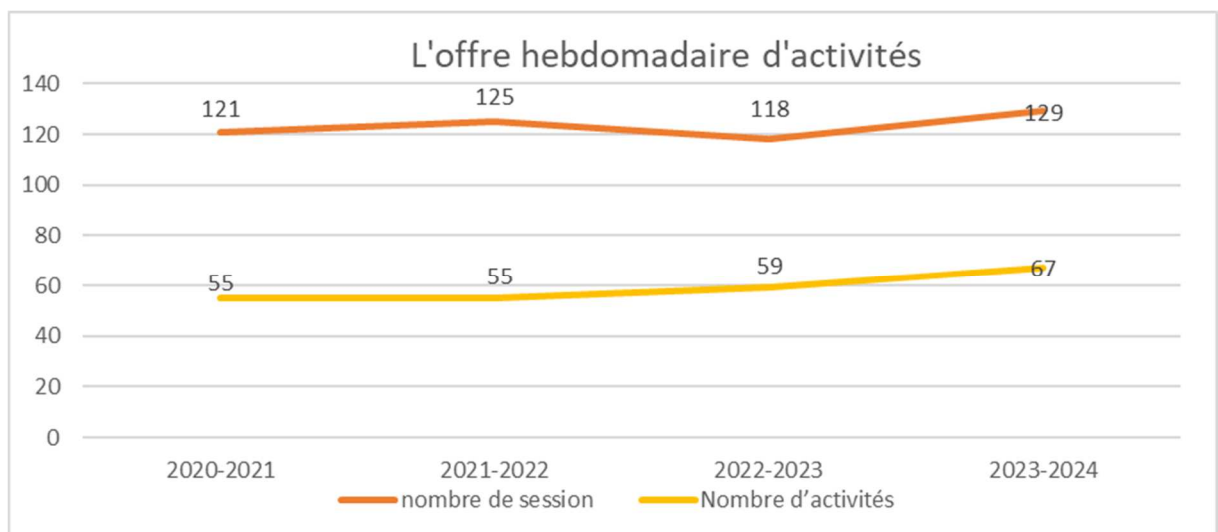
Following the installation of a new mini-football pitch, all football lessons took place outdoors, enabling us to improve the range and quality of sports activities taking place in the sports halls.

Arts & Leisure is the area in which we offer the most different activities: 31 and 22 monitors supervised the children. A total of 53 extra-curricular arts and leisure activities took place each week. No private lessons are organised in this area.

On Wednesdays, for children taking part in activities, and not registered in the OIB After-school childcare, a supervision with a hot meal from the canteen or supervision with a meal that children bring from home is organized.

New services were offered during this school year:

- On Friday 22 September 2023, 2 workshops were proposed for nursery and P1-P2 pupils: African music & dance workshop and supervision or Kapla and supervision. 62 children participated in those 2 activities.
- Supervisions on Wednesday and Friday afternoons are proposed based on an annual registration. The children were welcomed from after school until 17:30, according to the formulas chosen:
 - Supervision before - after activities: available for children participating in activities during the same afternoon, either before or after.
 - Supervision without activities: for children not participating in any activity on this day.
- Activities for secondary students during their lunch break: chess club, book club and creative writing.



Results:

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>



<u>Recettes</u>	<u>394 945€</u>	<u>518 421,35€</u>	<u>572 899,38</u>	<u>678.941,0</u> <u>0</u>
<u>Dépenses</u>	<u>406 534,83€</u>	<u>499 580,95€</u>	<u>506 530,25</u>	<u>580.790,2</u> <u>0</u>
<u>Résultat</u> <i>(Sans frais de management)</i>	<u>-11 588,99€</u>	<u>18 840,40€</u>	<u>66 369,23€</u>	<u>98.150,80</u>

Activity fees have been increased for 2023-2024, except for 2 activities.

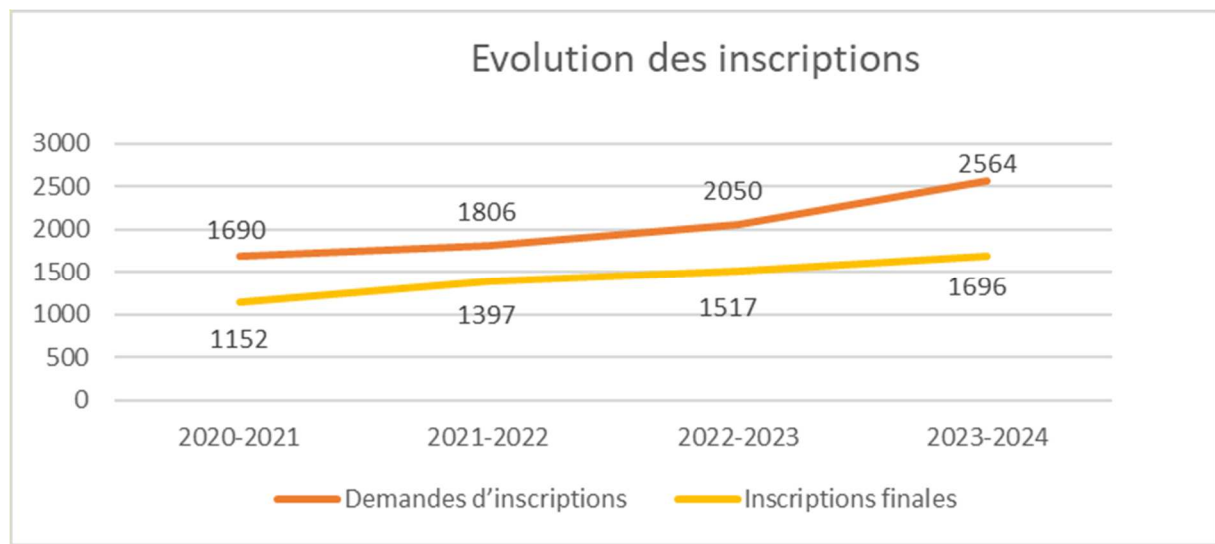
The price of **nursery activities** have been increased to include the presence of a supervisor in every group (310€->340€, which represents a rise of about 9.5 %).

The price of primary activities rose by around 3%.

This increase in fees has enabled us to invest in new equipment for the activities, to organise free events, such as the Performing Arts Day but also to cope with successive salary indexations. Despite the increase in prices for most activities, the average cost per child per session has not risen significantly, from €11.45 to €12.

2.3.2. Number of registrations

The total number of registrations for extracurricular activities increased slightly during 2023-2024.



It should be noted that during this school year, 5 Ukrainian children took part in the activities free of charge. Doing from 1 activity per week to 5 activities, representing in total 15 subscriptions.

Nursery + Primary:

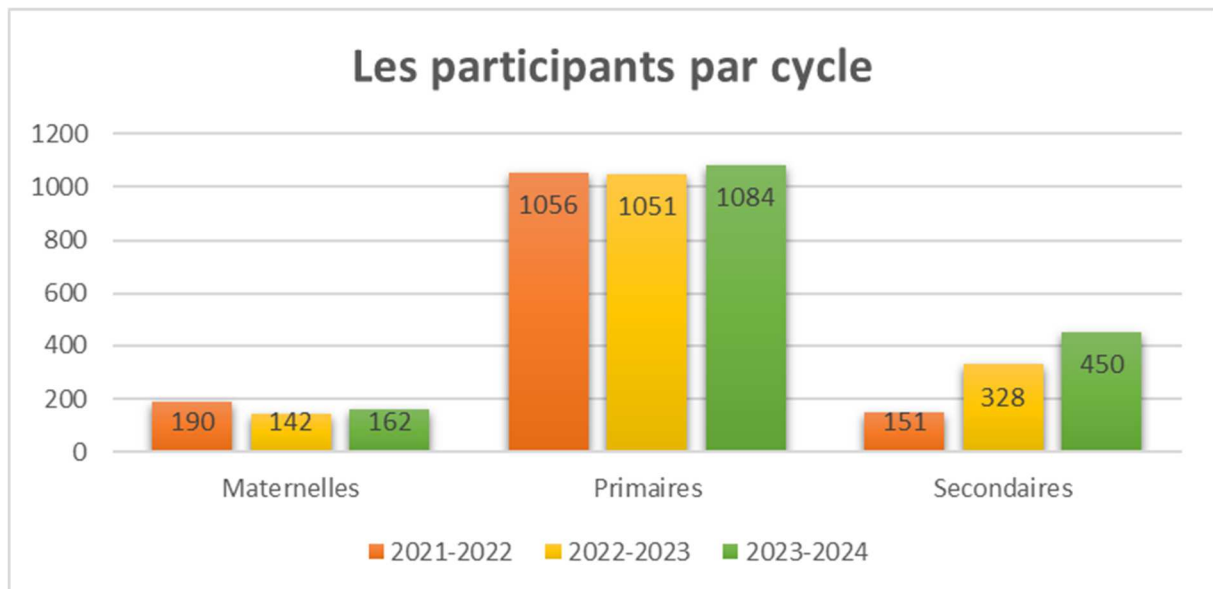


The number of registrations has slightly risen compared to previous year.

Secondary:

The extracurricular service noted for the 2nd year in a row an increase in the number of registrations, which can be explained by several factors:

- The number of participants during the Summer Camp increased as more groups (camps) were proposed with 112 instead of 56.
- The Ski Trip was organised again after a long pause. 56 students went to the resort of Les Arcs during the Carnival break.
- New activities were launched: boxing, creative writing.



2.3.3. Extracurricular Team

Monitors :

The service could count on a loyal team of 53 monitors

Here is the number of monitors, broken down by status:

MONITORS	2020-2021	2021-2022	2022-2023	2023-2024
APEEE contracts	39	38	26	26
Self-employed	22	12	11	17



Subcontractors	5	2	2	-
Volunteers ³	-	8	13	10
TOTAL	66	60	52	53

Supervision :

The department was able to rely on 9 regular supervisors with a contract and 1 working as a volunteer on Friday, which is the busiest day. Most of the supervisors being students, the service called in reinforcements during exam periods, to cope with absences.

2.3.4. Organisation of events

2.3.4.1. Ski Trip

For the 1st time after the Covid period, a Ski Trip was organised in cooperation with the UCPA. 56 students from S4-S7 and 4 adults (the 2 employees from the service and 2 sport monitors) took part in a fantastic ski and snowboard week in Les Arcs (France) during the winter holidays.

2.3.4.2. Summer Camp

The end-of-year Summer Camp, organised for S1-S4 pupils, took place from Monday 24 June to Thursday 04 July 2024.

To meet the high demand of recent years, the department increased the number of places available, from 112 students to 140. It was made possible by organising 4 different thematic camps :

- Sport Camp (85 students)
- Artistic Camp (14 students)
- Theater in English Camp (11 students)
- Programming Camp (16 students)

We also proposed a Mini Summer camp for 14 students. It was organized during the 1st week (24 to 28 June 2024). The students participated to a mix of activities (artistic and sport activities).

The students enjoyed 2 days outside the school: one to Walibi and another one to do a session of paintball. And like the previous year, we worked with an external service provider, *Les Bambins fûtés*, to organise a collective activity for all the students on the last day.

2.3.4.3. Performing Arts Day

The Performing Arts Day took place on Saturday, 27 April 2024.

Over 1,000 people gathered at the school on this festive day.

³ In 2024, a volunteer can take part in an activity and be paid a maximum of **1659,29 € per year**.



The children and their monitors had prepared numerous shows: theatre, music concerts, dance, musical, capoeira. The capoeira instructor had organised a festival during this week, so he invited his capoeira friends from all over the world to participate to this event.

Sport competitions were organised: football, judo, basketball. And the service invited fencers from Uccle to participate in a fencing demonstration, as they share the same instructor.

Open classes allowed parents to discover their children's activities and meet the monitors. Pupils were also able to try out a number of activities and experiments.

Angela Guarino
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3. School Community

3.1. Community building Working Group

The mission of the Community Building Working Group is to build and maintain an active school community by creating connections between students, parents, teachers and the school management. It promotes activities that are geared towards improving communication and interactions with the goal of making the school community even more welcoming, supporting and connected. In 2023/24, the Community Building Working Group continued the work that it had started in March 2023.

Activities:

- On 6 September, the first day of the school year 2023/24, the Working Group organised a Welcome Coffee for new parents. More than 100 people took this opportunity to make their first connections within the school community. The event was attended by APEEE Board members, section representatives and the school management.
- In the morning of World Teacher's Day on 5 October 2023, the Community Building Working Group (with the help of Board members, section representatives and engaged parents) delivered sweet treats to the teachers lounges of Nursery, Primary and Secondary school to celebrate the teachers of EEB4 and thank them for their engaging work and relentless commitment to the students.
- During Somerfest on Saturday, 25 May 2024, the Working Group organised the APEEE stand which hosted the T-Shirt sale and the Somerfest raffle. The stand gave parents the opportunity to get acquainted with the APEEE's work and exchange information.
- At the Open Day that the school held for potential new families on Wednesday, 29 May 2024, the Working Group organised a Welcome Coffee in the canteen where they provided useful information about the APEEE services (transport, canteen and extracurricular activities) as well as general information about the APEEE's activities and organisation.



It is the intention of the Community Building Working Group to continue organising these activities in the following school year and ensure their place as regular events and initiatives on the school calendar.

3.2. Social fund

The APEEE Social Fund was set up to support members of the school community, mainly students, who are facing financial difficulties to cover certain school expenses, giving priority to mandatory school expenses.

Requests made to the Social Fund are handled on a case-to-case basis following the Social Fund's Rules of procedure. The rules of procedure of the APEEE Social Fund are available here: <https://www.bru4.eu/en/community/social-fund>

All requests are submitted with supporting documents and the committee strives to ensure that all requests are handled in a timely, free, fair, and strictly confidential manner. In the first quarter of the 2023 school year, the Social Fund granted financial assistance to six families: five were for a compulsory school trip and one was for the purchase of compulsory school equipment.

3.3. Somerfesto

3.3.1. Event overview

Date: 25th May 2024 from 12:00 to 17:00

Venue : EEBIV

Coordination Committee: Jane Okafor (chair); Johanna Al-Khafaji; Angela Guarino; Dan Nicolae; Josephine Norris and Diane Werhert

Estimated Attendance : 4000

Eventbrite Registration : 5410

People checked-in : 3680

Volunteers on the day: over 300 Including around 25 members of staff and 50 students with an average of 3 hours per volunteer.

National Food Stands : 10 stands: African, Anglophone, Bulgarian, Croatian, Estonian, Francophone, Germanophone, Italian , Romanian, and Swedish.

Stand/Activity Coordinators: 20 Volunteers helping with logistics before and during the event including: finding volunteers, setting up stands, preparing ticket envelopes, etc.

Student Stands: Giraffe Project, CdE pupils' committee, Fancy Fair Games (hosted by DE students)

Activities (Inflatables): Arcade Run (P5-S3), Ninja Run (S4-S7 and adults) Giant Twister (6y+), Boxing Ring + Sumo Suits (6y+), Battle Zone (6y+), Rock n'Roll (6y+), Bouncy Castles (2-12y), Giant Lego (6y+)



Other stands and activities: Bar, Face Painting, Cupcakes, Candy Floss, Candy, Popcorn Ice cream/Coffee, APEEE stand, Photo Booth, Science Fair & Mario Kart, Musical Programme in the Salle Polyvalente and on the Canteen stairs, Football Tournament, Opening of Eureka! (school's lost and found service).

Somerfesto is the community event of the EEB4 school community, organised by a committee of APEEE board members with support from the school and APEEE Services staff. It relies on contributions and volunteer work from parents, pupils, teachers, and staff. The revenue is essential for organising the following year's event and contributing to the Community Fund, without which the event could not take place. During the 2024 edition, more than 300 people volunteered. Students who volunteered for more than three hours received a volunteer certificate in recognition of their commitment.

Figure 1- Map of Somerfesto 2024 created by Johanna Al-Khafaji





SOMERFESTO 2024

PROGRAMME

FOOD STANDS

12:00-17:00 Bar, Barbecue, Sweet and Savoury Treats, Tea and Coffee
Ice Cream, Cotton Candy, Candy, Popcorn

SPORTS

12:00-17:00 Inflatable Attractions for all ages (accessible with bracelet)
12:00-13:00 Football Tournament Registration (at the football pitch)
maximum number of participants: 40 (8 Teams à 5 players)
open to the whole school community, 2€ Registration Fee
13:00-15:00 Football Tournament
15:15 Announcement of winning team + prizes

ACTIVITIES

(payable with tokens)
12:00-17:00 Face Painting & Glitter Tattoo under the canteen
12:00-17:00 Cupcake Decorating under the canteen
12:00-17:00 Fancy Fair Games in front of T building
12:00-17:00 Photo Booth (accessible with bracelet) under the canteen

SCIENCE & RACING in B Building

12:30-15:00 Science Fair & Competitions, room B010
16:00 Science Prize Draw in front of canteen
12:30-15:30 Mario Kart Tournament, room B011

MUSIC in Salle Polyvalente

13:30-14:30 Orchestra & Choir Performance
16:00-16:30 Musical "Once upon a time... the end"

MUSIC under the Canteen

14:30-17:00 Rock Bands

DANCE in front of the G building

14:00-15:00 Bulgarian Folk Dancing

HOODIE & T-SHIRT SALE

12:00-17:00 Hoodie Sale CdE Stand (electronic payment)
12:00-17:00 T-Shirt Sale APEEE Stand (token or electronic payment)

TOMBOLA/RAFFLE

(token payment)
12:00-16:30 Ticket Sale APEEE Stand
16:30 Prize Draw APEEE Stand

EUREKA! LOST & FOUND SERVICE

14:00-16:00 Eureka! Room, J building basement





3.3.2. Entrance, ticket sales and distribution

APEEE Supervisors: Jane Okafor and Angela Guarino

As the school required all participants to register for the event, the organising committee opted for using the Eventbrite platform for its free service and convenient mobile check-in capabilities. The registration and check-in process went smoothly without significant issues.

Based on lessons learned from the 2023 edition, we switched from paper to physical tokens. A Belgian company, B-Token, was chosen to supply tokens made from recycled materials, such as fishing nets and chewing gum. Tokens were sold through the APEEE app, with a guide provided to parents. Those purchasing tickets in advance, received a discount. Most tokens and bracelets bought in advance were distributed during the week leading up to the event.

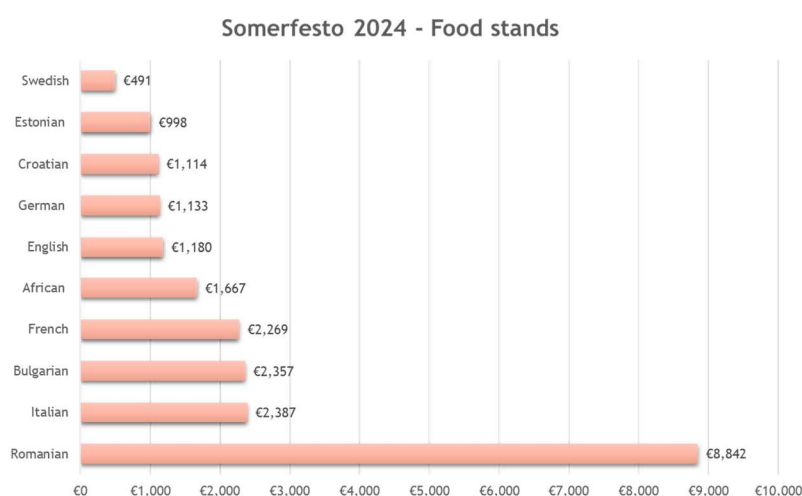
The investment in new SumUp machines proved effective, ensuring smooth sales and avoiding long queues. However, managing token counting during the event was challenging. To improve efficiency and minimise errors, we recommend investing in a token counting machine for next year.

3.3.3. Bar & Food Stands

APEEE Supervisor: Josie Norris

The Bar and Food stands proved to be a significant success at Somerfesto with all stands producing a profit. Each stand had a dedicated coordinator responsible for organising volunteers and overseeing operations during the event. Central supplies and logistics were organised and procured by the APEEE. Ultimately, the food and drink stands relied on the valuable contribution of over 50 volunteers as well as considerable assistance from the APEEE canteen manager. In addition to the main food stands, there was a cupcake stand, candy floss, popcorn, sweets and a coffee and tea stand and a bar.

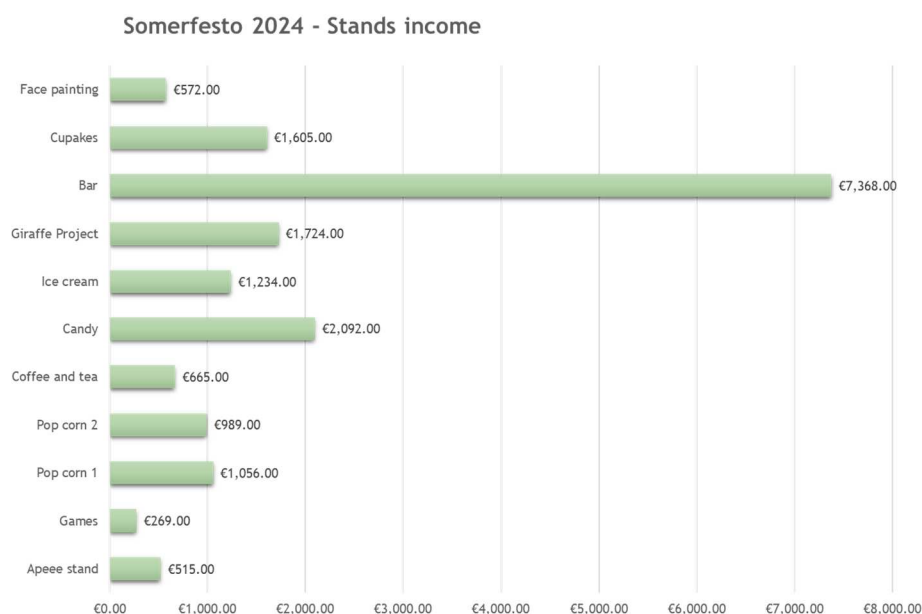
Below are the revenue statistics reported by the food stands.





Regarding the Bar, the APEEE staff responsible for the canteen handled direct purchase, contributing to effective cost containment, and streamlined the delivery logistics. On the day, the bar was managed by a large team of volunteers with a coordinator.

In consideration of environmental concerns, washable and reusable hard plastic cups were used.



3.3.4. Set-up and clean-up

APEEE Supervisor: Dan Nicolae

A dedicated team of approximately 12 volunteers undertook the crucial task of setting up everything necessary for the successful execution of the event. Responsibilities included arranging tables and chairs, assembling tents, and overall event preparation. Post-event, the team efficiently dismantled and disassembled the setup and ensured that the items ordered from external suppliers were returned.

Ensuring the school premises were left in impeccable condition, the team focused on thorough clean-up and restoration. This meticulous effort aimed at returning the school to optimal conditions, ensured a smooth reopening on the subsequent Monday. Clean-up had been scheduled for Saturday evening and Sunday, but the generous help of volunteers ensured that all cleaning and reorganization tasks were completed within the day of the event.

3.3.5. APEEE Stand and Raffle

APEEE Supervisor: Marzia Brofferio-Celeste, Johanna Al-Khafaji



The aim of this stand was to provide valuable information about APEEE and its services as well as general information on Somerfesto. In addition, the APEEE stand hosted the raffle and the T-Shirt sale. The display of the event map proved very useful for attendees.

3.3.6. Logo contest

The logo contest has become a cherished and eagerly awaited staple of Somerfesto and engages students in the event from the very beginning. It is launched in early February with the deadline in early March. The logo is subsequently used in all communications regarding Somerfesto.

A compilation of all submitted logos is available in this captivating video: [Logo Contest Entries](#)

The Logo Contest stands as a remarkable chapter in the artistic legacy of Somerfesto, and we thank everyone for their enthusiasm and creative contributions.



LOGO CONTEST

Dear EEB IV students!

We are counting on you to design the logo for Somerfesto 2024!

It will be featured on all our communications in regards to Somerfesto 2024: on our website and on the Somerfesto posters, T-shirts and much more - so make it colourful and fun!

You can draw it, paint it, design it digitally - whatever your preferred medium of expression is, we are looking forward to your logo design.

There are only a few things to keep in mind:

- ★ The deadline for submission to somerfesto@bru4.eu is Friday, 1st March 2024, 18:00. No extension will be allowed.
- ★ You can submit 1 logo per student.
- ★ Your image must be sent in good resolution in one of the following formats: .jpg, .jpeg, .png, .pdf.
- ★ Generic logos designed with the help of logo maker Apps will not be considered.
- ★ The winner will receive **80€** in Somerfesto tickets and bracelets as well as a **water bottle with their logo on it.**

