

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL
Asociația de părinții elevilor de la Școala Europeană de Bruxelles IV AISBL



**Admin Board Meeting/Réunion du Conseil d'Administration
Brussels Tuesday, 28 January 2014
J-79, 2-03 (Spa building) from 12:30-14:30**

Present: Joëlle Salmon, Josephine Usher, Jane Okafor, Carla Sabeva, Iseult Lennon Hudson, Kristin Dijkstra, Sarah Conyers Barber, Tobias Stricker, Catherine Mahaux, Eric Piettre, Natalia Vandenberghe, Patrick Ten Brink, Horst Nickels, Alessandro Roggi, Salima Atiaoui

Proxies:

Excused: Rachid Ahajjam, Martina Sindelar, Marc Henriques, Cristina Vanberghen, Ralph Wischermann

Absents: Christian Drantmann, Benoît Vandergeeten.

Some Board members only attend part of the meeting. The sequence of points minuted is not necessarily as discussed.

Joëlle Salmon chairs the meeting.

Minutes (approved on 11.02.2014)

1 Adoption of draft agenda

Adopted.

2 Welcome/Introduction to the new Board

Discussion of the organigram and the different roles and responsibilities within the APEEE Board. Information on the administrative steps required to meet the APEEE's legal obligations (publication of details of Members of the CA etc). Discussion on the schedule and timing of future Board meetings. The Board agrees to meet for a Saturday planning session in the near future and that the Executive will be elected at the next CA meeting to give all members the opportunity to reflect on what role they would consider taking on.

3. Administrative Board Meeting – 31.01.2014

Joëlle and Sarah will attend for the Board.

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Comptes bancaires	Général, cotisations	132-5315455-90	Banque Delta Lloyd
	Transport scolaire	132-5315447-82	
	Service cantine	132-5315452-87	
	Activités périscolaire	132-5315454-89	

Discussion in relation to the proposed timetable. Clarification required as to the whether the timetable sent by the School in preparation for the meeting is intended to apply to Primary as well. In general terms, the CA agreed that it was important to ensure that there is sufficient time for the children to eat their lunch and that timing must be feasible for the Canteen to deliver the meals in three sittings. Eric will have a further meeting with the Deputy Director of the Primary School to discuss the precise timing of meals for primary ahead of the Admin Board.

4. **Interparents:** The Board notes that the subscription for Interparents will be due shortly and that it may increase. The Board agrees unanimously that it will meet the costs of the subscription, including any increase.
5. **Extraordinary Secondary Education Council:** The Board notes that a secondary education council has been organised for 6 February 2014 and that the parents will be represented through the Pedagogical working groups.
6. **Request for funding of Alumni Europea:** point not taken