



2012-2013 - CONSEIL D'EDUCATION M/P 3 - MINUTES

Date: 07.03.2013

Time: 16h00

Meeting Room: G building (1^{er} étage)

Management: Vaiva IVANAUSKEINE, Chair
Harriet KIRBY, Coordinator Primary
Tamara NECKERMAN, Coordinator Primary
Levke BONSE, Coordinator Maternelle

Teachers: BG: Natalia STAYKOVA
DE: Andrea KINSCHERL
EN: Karen BURKE LOGUE
FR: Nicole McLellan
IT: Valter MARTINI
NE: Greet Lanckmans

Parents: EN: Iseult LENNON HUDSON
FR: Martina SINDELAR
FR:
IT: Pier Paolo PARZANESE
BG:

1.	Absences & excusés Rosa	
2.	Désignation du rapporteur Harriet KIRBY	
3.	Adoption de l'ordre du jour Points added : Lunchtime périscolaire, somerfesto update, L2 meetings	
4.	Approbation du procès-verbal de la réunion du CEMP du 20.10.2011 The minutes are approved.	
5.	Points soulevés par le procès-verbal	
6. Direction		
6.1.	Oral communications Mrs IVANAUSKEINE thanked staff and parents for their positive contributions and hard work. School is very busy with lots of events and visitors. We have a very full calendar ! WE are happy because everything runs smoothly thanks to the hard work of the team.	

<p>6.2.</p>	<p>Preparation for the next school year 2013-2014</p> <p>Enrollments:</p> <p>Mrs IVANAUSKEINE informed us that there are 350 new enrollments already for 2013-14. 60% of the new enrollments are Francophone. The FR section will continue with 4 classes per level in Primary. There will be one less FR class in Nursery making classes slightly bigger. 10 RO children have already enrolled for the RO Nursery class. There will be a meeting for RO parents to explain the new section and attract more P1 enrollments. Primary will grow by 50 - 100 children. P3EN (2013-14): Mrs IVANAUSKEINE is currently unsure if this will be one or two classes due to fluxuation in pupil numbers. The school is now preparing for Croation SWALS teaching.</p> <p>Appointments:</p> <p>RO: We do not yet have any news on RO seconded teachers.</p> <p>EN: We are recruiting an EN teacher for Nursery</p> <p>DE: A new seconded teacher has already been appointed to place Tamara NECKERMAN. One Nursery class is foreseen although there is a possibility that there will be two.</p> <p>FR: We may receive five new seconded teachers from France and Belgium. We may have to say goodbye to some of our excellent locally recruited teachers.</p> <p>IT: One teacher will be leaving and will be replaced.</p> <p>NE: There will most probably be one class per level although P2/P3 may need to be combined. We will receive two new seconded teachers.</p> <p>BG: This class will be a combined P1/P2 class. Mrs IVANAUSKEINE reminded us that there are many advantages to having a combined class. There is much expertise in the school for combined classes, Freda DEKONING from NE section will be able to offer good support as she is very experienced teaching a combined P1/P2 class.</p> <p><i>BG parents ask that they have some further information about combined classes.</i></p> <p>Class teachers will be announced at the end of July. This is because teachers can change at the last minute as enrollment numbers change.</p> <p>Mrs IVANAUSKEINE reminds us that RO children in Nursery are <i>obliged</i> to join the RO P1 class. A RO child currently in P1 as a SWALS pupil will continue in their current language section.</p> <p>Timetable 2013-14:</p> <p>The timetable for the next school year has not yet been agreed. This</p>	
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	<p>means that organization of canteen services is not yet decided upon.</p> <p><i>Parents ask that parents of children studying Irish are well informed of what lessons they will be missing to benefit from their Irish lessons.</i></p>	
6.3.	<p>ICT</p> <p>This is a priority area.</p> <p>SMART BOARDS : All classrooms on levels 1 and 2 of J building have SMART boards installed. We are still waiting for installation in half of the classrooms on 0 level . Maternelle are planning for installation of a number of portable SMART boards.</p> <p>Laptops: There is now one laptop trolley on the 2nd floor of J building containing 16 laptops and a WIFI signal. Teachers are able to book the trolley for their classroom and use in an integrated way in all curriculum areas. This has been very successful and we plan to purchase 2 further trolleys for the two other floors (although this will happen over the next two years).</p> <p>IPads: We are piloting the use of an Ipad trolley containing 10 Ipads and a WIFI signal. There is much positive research about the use of Ipads in Primary schools. Apple are providing free support for the organisational issues and are offering free training to staff. We hope to receive a further 35 Ipads for use across the Primary School.</p> <p>SEN: We currently have 15 laptops for use by SEN children.</p> <p>ICT teaching: We have a curriculum working group for ICT made up of Primary Teachers. This group is led by Richard NAGEL (EN) and Daniel PALUMBIERI (FR). They are developing an ICT syllabus for EEBIV.</p>	
6.4.	<p>Playground</p> <p>Maternelle (Levke BONSE): Installation of the MAT playground is booked for the 2nd April. The 2012 playground budget was spent on the Maternelle Playground. We have further plans but currently no further budget. Water remains a problem in the MAT playground.</p> <p>Primary (Harriet KIRBY): The P1 and P2 children have 15 new bikes and scooters to use during their playtimes. These are so far extremely well used. The classes use them on a rotational basis. A play house and play train will be delivered and installed in the P1/P2 playground shortly. Parents (Somferfesto) are contributing an Imagination Playground to be used in both Primary Playgrounds and the beginnings of an Adventure Trail to be installed in the large central playground for use</p>	

	<p>by Primary 3 - 5 and Secondary pupils.</p> <p>A Joint Playground Working Group has been formed consisting of teachers and parents from Primary and Secondary to plan for the development of the playground spaces.</p>	
6.5.	<p>Transition P5-S1</p> <p>All P5 pupils will meet the Director of the Secondary School.</p> <p>P5 parent transition meeting held 07.03.2013</p> <p>All P5 pupils will spend one day in the Secondary in May or June.</p> <p>A P5/S1 Sports Day will be held on the 6th June.</p> <p>S2 pupils will visit P5 pupils to answer questions about Secondary school.</p> <p>The annual Transition Ceremony will be held on the 28th June during European Hours.</p> <p>Transition Mat - P1</p> <p>Each separate language section organizes it's own transition events.</p> <p>P1 teachers will visit the Nursery classes.</p>	
6.6.	<p>Follow-up of Working Groups</p> <p><i>Behaviour (Valter MARTINI):</i></p> <p>This group is in a constant state of self-evaluation working to promote positive school climate.</p> <p>Primary teachers Simon FINN and Valter MARTINI as well as school psychologist Maria FOTI have organised professional development sessions for the playground supervisors. This as been well attended and well received. Mr MARTINI reports that the supervisors have engaged in their training with professionalism and wish to make a positive contribution to the school and pupils.</p> <p>Simon FINN and Valter MARTINI continue to observe and support in the playground during lunch time breaks (P3,P4,P5). They have found this very useful as they are aware of the sorts of problems that arise and are able to help solve and prevent these problems.</p> <p>The Behaviour Working Group are currently discussing how to resolve the problem of children entering the school during lunch breaks and developing an effective communication system between supervisory staff and teachers when problems have arisen during the lunch break.</p> <p><i>This group would welcome a parent representative.</i></p> <p><i>Student Council (Valter MARTINI):</i></p> <p>The Student Council includes a class representative from all classes P3 - P5. They meet every 2 or 3 weeks. Children discuss problems and propose solutions. They are learning at the moment what kinds of</p>	

	<p>solutions are possible and those that are less possible! The children are currently developing an idea of having 'Playground Peacekeepers'.</p> <p>Assessment Working Group (Harriet KIRBY) This group are currently reviewing a new school report that is being proposed by the Board of Inspectors. This new school report is not well received by us and our evaluation will indicate this.</p> <p>Pedagogical Working Group (Harriet KIRBY) This group is currently undertaking a massive Curriculum continuity and harmonization project. Every teacher is participating in one curriculum working group. We are reviewing our internal curriculum mapping in order to improve continuity and harmonization.</p> <p>SWALS Working Group (Karen BURKE LOGUE) This group's main focus is the opening of the RO section; promoting a positive feeling about this new section. A meeting for RO parents will be held on 9th April.</p> <p>Security and Hygiene (Wulf SCHLABE): This group has been preparing for emergency situations, putting into place an SMS system for contacting parents as well as an Electronic Learning Platform which would ensure pupils were able to access lessons if school were to be closed. The group has also been preparing for cases of illness and epidemic. <i>There was a discussion about entry to school for adults. Per Paolo PARZANESE (IT PARENT) states that parents are able to access the school without showing a parent badge. Mr Schlabe will meet Mr PARZANESE to discuss this further.</i></p> <p>Sexual Education We are looking for two parent volunteers to join this very important Working Group.</p>	
6.7.		
7. Enseignants		
8. Parents		
8.1.	<p>Participation of parents in school - "Behaviour working group" <i>Parents would like participation in this group in order to develop a shared behaviour expectations for children between school - canteen-buses. Parent involvement in this group is agreed by the school. Mr SCHLABE assured parents that incidents of bad behaviour on the bus will be dealt with as if they had happened at school.</i></p>	
8.2.	<p>Communication on working groups (esp. Security & Hygiene) <i>Parents do not always feel well informed of what is happening in working groups. Parents would like 'contact points' - the names of parents participating in groups so that parents can contact the appropriate people for information and with questions/concerns.</i></p>	

8.3.	<p>Thematic seminars for children <i>Parents would like children to experience guest speakers for example about road safety and dental care. It is suggested that this be built in to the current curriculum mapping review. The school will communicate the topics on which they are looking for speakers and the parents will disseminate this information in the hope that some qualified parents volunteers may be able to lead these seminars.</i></p>	
	<p>Lunchtime Periscolaire This is to be thought about further</p>	
	<p>L2 Meetings <i>Parents are still wanting more information about L2.</i> The teachers are currently engaged in professional development regarding the implementation of the new Syllabus for L2. This will begin to be implemented in September 2013. Parents will be informed about the new syllabus at L2 Parent/Teacher meetings in September. Parents may always contact their child's L2 teacher to answer any of their questions or discuss concerns. <i>Will the school be providing support for Nursery parents when selecting their child's L2 for Primary?</i> The school thank the parents for this initiative and will reflect on how best to provide this support to parents.</p>	
	<p>Somerfesto Update (Iseult LENNON HUDSON and Martina SINCLAIR) We are looking forward to an even bigger Somerfesto this year on our bigger site. The committee needs lots of collaboration. They want parents and teachers to come to the committee with ideas. The committee will try to support the parents and teachers to make their ideas happen. The Nursery and Primary will have a small team of teachers working with the parents to make Somerfesto 2013 a great success. Mr SCHLABE asks for one parent contact person to make communication easy.</p>	
9.0	Date de la prochaine réunion : Joint Education Council 25.04.2013	