



**Board Meeting/Réunion du Conseil d'Administration**  
**Brussels Thursday 29<sup>th</sup> April/ Jeudi 29 avril 2010**

**J-79 1/01, 13.00-14.40**

<b>MINUTES</b>
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**Presents: Ms Schulze Erika, Mr Zunker Hugo, Ms Paulus Monika, Ms Salmon Joëlle, Ms Streul Carola, Mr Plumhoff Holger, Mr Sabatini Roberto, Mr Bouter Arjen, Mr Scazzola Roberto, Ms Mangold Lecocq Isabelle.**

**Absent ( apologies ) : Mr Sergio Giovanni, Ms O' Byrne Aedín, Ms Beltrame Francesca , Ms Popa Adela Raluca, Mr Nemitz Paul, Mr Cenini Antonio.**

**Absents: Mr Fabbri Fabrizio.**

**Point 1 Adoption of agenda**

The agenda was adopted with the following amendments:

**Point 6:** Report on meeting with Mr Morricca and BoG meeting

Postponed

**Point 7:** Agree on Minutes of "huis clos" 18/03

Staff issues

Transport budget

Postponed



### **Point 2 Adoption of Minutes of 18<sup>th</sup> March 2010.**

Mrs Salmon proposed an improved text giving more details on point 3a (Canteen convention). There were some inconsistencies removed in the wording. The faulty record of entering and leaving the session was suppressed.

### **Point 3 - Statutes.**

Mr Bouter introduced this delicate issue: it is clear from the letter of the Federal public service for Justice that the modifications in the statutes voted in the extraordinary GA in 2009 require an "acte authentique", i.e.: the vote must be carried out in the presence of a lawyer. This means in practice that the vote is void and will have to be repeated at the next GA in the presence of a lawyer. The Board noted that the parents should be informed via the website of this development and that the old statutes remain in force until further notice.

It was stated that this will give us the opportunity to do some fine tuning on the changes to be voted on. A Statute Committee was created with Carola and Joelle. The President invites the board members to participate in this issue.

### **Point 4 IT**

Mr Sabatini informs the board that the new back office system is up and running in the APEEE offices but there is no new website yet.

The proposal to use Joomla to create the new website was abandoned as it does not support the management of web sites in two languages.

Ms Streul underlines that we have to contact more companies in order to have more offers to compare.

An IT meeting will be held next Saturday to agree on the way forward.

### **Point 5 Somerfest**

Mr Scazzola describes the Somerfest experience of last year. The Somerfest was a great challenge, the event was organized late and parents advanced money but it was a great success with also an income distributed to the Hôpital des Enfants, to the school and to the APEEE.

For this year, he adds, there is the same spirit, parents organizing the Somerfest want to give something to the children and improve the relationship and the friendship between parents. Their priority is also the charity.

Mr Scazzola presented the requests that parents organizing the Somerfest are asking the APEEE. The main elements are: (i) a request for an advance of 1200 euro, (ii) the costs of Somerfest will be taken on board by the APEEE, (iii) a proposed scheme to spend any profit.



The first two points were broadly shared. For the last point (the distribution of any profit) Mr Bouter and others expressed the view that repaying the APEEE debts should have a more prominent place in the scheme for the distribution of any profit as the APEEE would cover the complete financial risk of the Somerfesto. Some challenged as well that the school would receive money from the parents.

Mr Scazzola invited the Board to participate at the Somerfesto meeting that will be held next Wednesday in order to advance the discussion with the organizing team.

At 2.10 pm Mr Sabatini leaves.

It was agreed that no decisions would be taken on this issue during this board meeting.

### **Point 5a Progress report of 3 services.**

Ms Schulze underlined the uncertainty of inscriptions for the next school year (Estimations range from 750 to 900). The Board of Governors did not approve the additional budget for this year. This will affect the requested additional equipment for the kitchen. With regard to canteen facilities, she wants to write a letter to Ms Bustorff explaining that if the situation doesn't change the APEEE will not be able to offer the canteen service for additional pupils.

Mr Plumhoff presented a handout of a basic programme of extra curricular activities for next school year. The programme will be quite similar to the present one, the name of activities is simplified to make it more comprehensible. The proposed timetable is:

- The enrolment will be open from 1<sup>st</sup> June to the end of June.
- The deadline for extracurricular payment is 15th August 2010.
- parents could receive a definitive reply on 7th September
- start of the extra curricular activities from 13th September 2010.

With regard to the monitors, he doesn't want to employ them under "volunteer" status due to lack of commitment and accountability.

Mr Zunker and Ms Salmon leave at 2.30 pm.

A meeting with the school will be organised before 20th May in order to discuss issues such as the availability of rooms.

Ms Streul thanked Mr Plumhoff for his organization. On Wednesday afternoon, she proposes that canteen service and extra curricular activities are open to all pupils not only for those registered to the after-school centre.

The Board meeting ends at 2.40 pm.