



Board meeting/Réunion du Conseil d'Administration

Brussels Wednesday 9th February 2011/Mercredi 9 février 2011

## MINUTES

Present: Erika Schulze, Monika Paulus, Joëlle Salmon, Carola Streul, Isabelle Mangold-Lecocq, Martina Sindelar, Wouter De Waard, Serge Lebel, Sergio Giovanni, Antonino de Lorenzo, Horst Nickels

Absent (excused): Aedín O'Byrne, Ralph Wischermann, Marc Henriques de Granada, Antonio Cenini, Aingéal, Francesca Beltrame, Raluca Popa, Roberto Sabatini, Holger Plumhoff

The President opened the meeting, explaining that, with reference to the Statute, the Board members who are absent can be represented at the board meeting by another board member, with a written proxy. The following proxies have been sent for this meeting:

1. Ralph Wischermann gave a proxy to Erika Schulze

### **Point 1 Adoption of the agenda.**

The agenda was adopted

### **Point 2 Election of a President.**

After a new discussion about the election of a President and the proposal for a rotating Presidency the following solution was unanimously agreed upon: Erika Schulze will stay in her function until the end of June 2011 and Horst Nickels will then take over the Presidency. During that time Mr Nickels will stay in close co-operation with Ms Schulz to become familiar with his future duties and responsibilities. Until summer he takes over the post of Vice-President Information and Communication.



### **Point 3 Tasks Distribution.**

Furthermore, the following distribution of tasks was unanimously agreed upon:

#### Members of the Bureau

Erika Schulze	President
Jöelle Salmon	Vice-President Administrative Affairs (confirmed)
Martina Sindelar	Vice-President Educational Affairs (confirmed)/ Contact with Somerfesto committee
Horst Nickels	Vice-President Information and Communication
Henrique de Granada Marc	Treasurer (confirmed)
Ralph Wischermann	Secretary (confirmed)
Monika Paulus	Transport, Follow-up group for the SG
Carola Streul	Canteen/Infrastructure
Holger Plumhoff	Extra-curricular activities (confirmed)
Isabelle Lecocq-Mangold	Support Educational Affairs and Human Resources Management
Antonino de Lorenzo	Central Enrolment Authority and Follow-up group of Commission (Personnel committee)
Raluca Popa	Interparents group (confirmed)
Roberto Sabatini	IT
Aedin O'Byrne	Webmaster (confirmed)
Wouter de Waard	Canteen committee, mainly for financial aspects (confirmed)/ Somerfesto committee
Giovanni Sergio	Extra-curricular activities committee
Francesca Beltrame	Educational committee
Serge Lebel	
Antonio Cenini	
Aingeal O'Donoghue	

This list will be further circulated among CA members for completion.

### **Point 4. Any other business.**

#### **Short report on the School CA by Carola Streul**

Carola gave a short report on the last school Board meeting that was held on 3rd February 2011. Since budgetary issues are becoming more and more critical, it was agreed to set up a working group on this issue.

**Small expenses incurred by Board members while dealing with APEEE activities**

There was a short discussion about the reimbursement of costs incurred in connection with voluntary work for the APEEE, like costs for lunch or telephone calls. As there are some inconsistencies, the Board agreed that there is a need for a decision that should be taken at one of the next CA meetings.

**The CA session finished at 21:05**