

Board Meeting/Reunion du Conseil d'Administration
Brussels Thursday 11 September 2008
SPA3 1/1
12.30-14.00 (CET)

MINUTES

1) *Proposition d'ajouts et soustractions à l'OdJ.*
APPROVED

2) *Adoption du PV de la réunion du 4 septembre 2008.*
APPROVED

3) *Welcoming of Ms Russo as new board member for the IT section (replacement of Mr Bettiol according to Article 12, par. 4 (a) of the Statutes) to act as Secretary of the Board (current Secretary ad interim Mr Torre leaves office).*

Ms Crowder states that in her opinion the Statutes are not clear and this should be put to the attention of the next General Assembly.

APPROVED

Points for discussion and vote

4) *Recruitments:*

a) *fixed-term recruitment (2 months) of Mr Remo Bettiol as Transport Manager;*
APPROVED with majority vote (one against, one abstained).

b) *update on recruitment of the second administrator/accountant.*

Following the notice of vacancy for a permanent post for a second administrator, the selection panel (Mr Torre, Ms O' Byrne and Mrs. Gaudina) will interview the shortlisted candidates in the next days.

APPROVED

5) *Decision on a special remuneration for the Administrator (Ms Pamio) and the Chef in view of the difficulties experienced with the new School Year and the fact that no further recruitment has been feasible until September 2008.*

APPROVED to the gross amount of EUR 1000 circa.

INFORMATION POINTS

6) *Second week of School Report on: transport, canteen, extra cv activities, office.*

Concerning the problems arisen with transport during the first week of school, Mr Ricci expresses his idea that maybe the reason of many problems lies in having started the bus service from the first week, when the school was not even following the regular weekly timetable, so many difficulties experienced in that week could not even count as a gain in experience for the future.. Moreover, in the other Brussels European Schools the previous school year transport timetables are kept during the first two months of the new school year, but in our case this would have meant to deny the service to more than half the pupils requesting it.

Mr Frenzel reports on the organization of canteen which has been successful since the first days, there are at the moment two sittings on long days, one on short days.

Mr Cenini reports that a draft on extra-curricular activities has been prepared by Ms Streul and Ms Mari.

7) update on financial, accounting and contractual issues.

Mr Torre informs the Board that the accounts match. Moreover, according to Belgian law, starting from next year a more complex kind of financial statement will be required, it is also required to prepare a record of active members and an inventory of properties (although for the moment there is almost none!).

Mr Ricci informs the Board that given the approval of a temporary contract for a Transport Manager, Ms Pamio withdraws her resignation. He also expresses the view that the future plan of personnel for the APEEE should include at least a part time manager for each sector of services..

8) AOB

Mr Ricci informs the Board that after the rejection of many children from Berkendael garderie due to the lack of space, the school seems to have decided to concede some other rooms which will allow some other pupils to have a place, but a written confirmation of this is still pending.

9) Next meetings proposals: Thursday 18 September, h.12.30 - SPA 3 1/1

APPROVED