

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL
Parents Association of the European School, Brussels IV
Elternvereinigung der Europäischen Schule Brüssel IV
Associazione dei genitori della Scuola Europea di Bruxelles
Oudervereniging van de Europese School Brussel IV



Board Meeting/Réunion du Conseil d'Administration

Brussels Thursday 8th October 2009/Jeuudi 8 octobre 2009

SPA 3 1/1-12.30-14.00

MINUTES

**Presents: Mrs Schulze Erika, Mrs Joëlle Salmon, Mrs Popa Adela Raluca,
Mrs Paulus Monika, Mr Bouter Arjen.**

**Absents: Mrs Aedin O' Byrne, Mr Frenzel Thomas, Mr Cenini Antonio, Mr
Nemitz Paul, Mr Zunker Hugo.**

Ms Schulze opens the meeting at 12.50.

1) For decision: adoption of the agenda.

The point 5 (For information: transport subsidy) becomes point 2 a.

The following point is added:

6a - Report from Interparents meeting of 5/6 October 2009.

2) For decision: adoption of last meeting's minutes (dated 24th September 2009)

ADOPTED with Mrs Salmon corrections and Mrs Popa remarks on point 8.

2 a) For information: transport subsidy.

With reference to the transport subsidy for the school year 2008-2009, Mr Bouter reports that the School has asked to send the request in an official document. The document, concerning the payment of 77.000 euro, has been prepared. Ms Christmann and Mr Kuhn have confirmed that the transfer of the subsidy to the APEEE can take place.

For the school year 2009-2010, the calculation and the explanatory statement in form of a letter were prepared by Monika, Arjen and Erika with the assistance of Evelyne and Maryse. Only the right number of pupils using the transport service (full subscriptions and capped subscriptions) is still missing.

Furthermore, Mrs Paulus suggests having 3 more PM bus lines to meet the problems with new inscriptions and the delays in the afternoon which in extreme cases amount to 40 minutes. It is not clear, however, if these delays are caused by the drivers or by the routes. There will be a meeting with Eurobussing on Monday, 12 October to clarify these points.

At 13.05 Ms Popa enters.

3) For decision: Preparation of the General Assembly.

Mrs Schulze reminds some deadlines:

- the date of the General Assembly (2 December 2009) has to be published on the APEEE website one month before the meeting with a request to parents to send proposals of topics.
- the summons, the points of the agenda and the relevant documents (auditor reports and budget plan) must be ready two weeks before the General Assembly (by 15th November).

Mr Bouter asks Mr Prando to prepare the canteen budget (an estimation of costs and revenues) with the assistance of Maryse if necessary. The transport office will have to send its budget proposal, too.

The President adds that the preparation of the General Assembly will be discussed in detail at the next meeting.

4) For decision: Canteen convention with the school.

Mr Prando, the canteen manager, explains that the draft of the Convention is based on the models provided by Mrs Bustorff and the APEEE BXL II (Woluwé). The project is analyzed with Ms Salmon remarks. The Convention will be discussed again at the next meeting taking into account the amendments made during the discussion.

Mrs Schulze affirms that it's important to publish the Convention on the APEEE website (once it is adopted by the APEEE and the school).

Besides, Mrs Salmon announces that she will send an e-mail to Mrs Cheron, the School administrator, asking if the school included into their call for tenders for the cleaning service the needs of the APEEE.

At 14.10 the board meeting ends (the other points 5-6-7-8-9 are reported).