



Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday 05 March 2009
SPA 3 1/1
12.30-14.00 (CET)

MINUTES

Given the lack of legal number the Board cannot approve anything in the present meeting, therefore any "proposal of decision" is to be approved at the next meeting.

1 – Proposals of additions to and subtractions from the agenda.

- a) proposal of the Forêt municipality to recruit one person art.60.
- b) negotiation going on with the School concerning organization of the canteen service within the framework of the new school timetable.
- c) Canteen manager and Transport Manager

2 – Adoption of last meeting's minutes.

Page 2 par. 4 sentence "For the same reasons (namely for limited personnel resources) it is not possible to set up a canteen for teachers" is rephrased into: "For the same reasons, with the current financial and personnel resources, it is not possible to set up a canteen for teachers."
TO BE APPROVED AT NEXT MEETING.

3 – Approval of the new Transport Rules.

None of the presents has to make significant remarks to the draft document on new transport rules and mandate is given to the Transport Committee to edit the final version and prepare the EN version.
TO BE APPROVED AT NEXT MEETING

4 – Extraordinary General Assembly 06.03.09

Short remind on Ext GA tomorrow.

5 – Organisation of the Summer Fête and Open Day EC activities.

POSTPONED

6 – Next meeting proposal 19.03.09

APPROVED



7 – Other.

a) proposal of the Forêt municipality to recruit one person art.60.

The person proposed by the municipality is already working as monitor on the bus. By accepting the proposal of the Forêt municipality APEEE engages to pay to this person 500 Euro per month for 2 years, all the other costs will be in charge of the municipality. The other tasks of this employer will be defined later according to needs and his competencies.

TO BE APPROVED AT NEXT MEETING

b) negotiation going on with the School concerning organization of the canteen service within the framework of the new school timetable.

The President and the Treasurer inform that there has been another meeting with the Headmistress and the Deputy Director. Ms Bustorff has provided the first data coming out at the end of the first enrolment phase, according to which for next school year 578 pupils overall should attend Brussels IV.

It was discussed whether a "joint" supervision may be possible (paid by the School but under APEEE's responsibility) and according to an article in the Guide of the General Rules it would be possible. But a decision has still to be taken.

Concerning the Wednesdays, basing on this year data 14% of pupils having lunch at School on Wed belongs to the category "home going", practically this means 65 pupils over 307 (all the others going to garderies or EC activities), keeping the same projection for next year it would amount to 85 pupils, this number would make a difference on the decision to have one or two sittings on Wed. The situation is borderline as the number of pupils for next year is not yet the final one as the enrolment is still going on.

c) Canteen manager and Transport Manager

As for the canteen manager it is proposed that the Canteen Committee prepares a job description. At the same time it is also proposed that the Canteen Committee (or the Canteen manager if there will be one in a short time) prepares a written document with the budget costs with and without a canteen for teachers in order to present it to the School and find a solution for the teachers' request.

As for the transport manager, the Transport Committee presents a request for a full time position complete with job description. As the

Association des parents d'élèves de l'école européenne de Bruxelles IV
Parents Association of the European School, Brussels IV
Elternvereinigung der Europäischen Schule Brüssel IV
Associazione dei genitori della Scuola Europea di Bruxelles
Oudervereniging van de Europese School Brussel IV



present Transport manager has clearly said not to be available for a transformation of his contract into a full time job, a decision needs to be taken if to go for a recruitment of a new full time manager or of it is possible to split the position in two part-time contracts.

For this and other issues it is decided to have a meeting of the Bureau plus one person of the Canteen Committee plus one person of the Transport Committee with the staff in order to assess the real needs of the office and have an idea of the staff on the organization of work for next school year.