



Conseil d'Administration

Summary of Decisions

**of the meeting of 4 October 2007
12h30 - 15h00**

Chair: **Streul Carola**
Full Members present: **Laurent-Eker Nathalie, Grotz Eva, Pino Maurits, Torre Ivan, Gaudina Camilla, , Mahrenholz Katrin, O'Byrne Aedin, Ricci Guido**
Guests: **Crowder Hilary, Held Anke**

1. Approval of the draft agenda

Adopted with two additions: website and the finance/accounting.

2. Approval of the summary of decisions of meeting of 26/27 September 2007

The minutes of the meeting of 26/27 September were adopted following the modifications requested by Guido Ricci.

3. Communications

Carola Streul and Ivan Torre reported back from the meeting of the CA of the BRU IV of 2 October 2007. Issues discussed were the delay of the opening of the school site in Laeken, the school schedule, the invoicing of meals for kindergarten teachers, the lack of an official report on the reception of the Berkendael site and the canteen situation.

Concerning the canteen, all actors present - the parents association, school, Commission, General Secretariat of European Schools - agreed on an action plan submitted by Michael Stenger as special advisor on the setting up of a functional kitchen on the Berkendael site until the end of this year. Negotiations with the Belgian authorities have been launched. The next meeting of the *regie des bâtiments* will be mid-October.

The next meeting of the School CA is scheduled for the 8 February 2008.

4.0 Website

Aedin O'Byrne will meet with Jean-Paul Soyer to take over the site.

The regulations on transport and on canteen have been revised where necessary and replaced on the website.

4.1 Preparation of Info Evening & Election of Class representatives

The respective items for discussion (presentation of the role of the APEEE, transport, canteen, extracurricular, financing of the APEEE) were assigned to the relevant CA members. It was decided to invite experts from the other schools (Michael Stenger, André Meyer Transport IXL, Irina Sels, Extracurricular Woluwe, Ute Priebe Dietician from Woluwe, Daniel Vincent, kitchen manager Woluwe and others). The CA agreed on the technical aspects of the meeting.

4.2 School Schedule

It was emphasized that this issue is closely linked to all APEEE services, such as transport, canteen and extracurricular activities. The APEEE will launch a consultation on the school schedule with the parents at the Information Evening on 9 October. The current school schedule shall remain unchanged until the end of 2007. Any final modifications to the schedule should be based on a referendum of the parents.

4.3 Invoicing of meals for kinder garden teachers

After an exchange of views the CA decided that due to budgetary restraints the meals would have to be paid for by the teachers themselves (same procedure as in the European School in Woluwe). After a review of the APEEE budget, this decision might be reviewed.

4.4 Extracurricular Activities

The CA held an exchange of views on the financing, on the possible testing of Extracurricular Activities and on how to proceed with the setting up of the Extracurricular Activities if the school schedule is modified.

4.5 Transport

The CA discussed possible measures to be taken in case of refusal of payment of invoices for bus transport. The decision was postponed for the moment. A procedure in the case of cancellation or occasional switching of lines by pupils also needs to be defined. The working group will prepare a proposal for the CA.

5. Information Policy

It was agreed to send out an information Bulletin to the parents as a follow-up to the Information Evening on 9 October 2007.

6. Pedagogical Committee

Eva Grotz and Aedín O'Byrne will represent the APEEE at this upcoming meeting on 11 October 2007.

7. Next meeting

Tuesday, 9 October, 12.30, rue Spa 3.

Proposal for agenda next meeting

1	Approval of minutes 4 October		
2	Communications		
3	Pending actions		
4	Election of class representatives		
5	Info evening		
6	Website		
7	Internal Structures		
8	Next meeting		

Carola Streul
Chairwoman

Katrin Mahrenholz
Secretary

Brussels,
4/10/07