

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL
Asociația de părinți ai elevilor de la Școala Europeană Bruxelles IV AISBL



Admin Board Meeting/Réunion du Conseil d'Administration

Brussels Thursday, 27th April 2017

Location: CCAB, rue Froissart 36, 1040 Bruxelles, room: AB/304, 12:35-14:45.

Present: Michela Beati, Françoise Bodenez, Sarah Conyers Barber, Catherine Daguet-Babich, Kristin Dijkstra, Dorothée Farwerck Lefort, Catherine Hennessy, Sarah Ironside, Karim Kettani, Gareth Dafydd Lewis, Victoria Petrova, Graziella Rizza, Sven Roehr, Tobias Stricker, Josephine Usher, Sophie Weisswange, Ana Maria Zaharie.

Absent: Christian Drantmann, Iulian Vasile.

Excused: Iseult Lennon Hudson, Stefana Puiu.

Proxies: Françoise Bodenez to Kristin Dijkstra from 1:55 pm, Kettani Karim to Catherine Daguet-Babich from 2:30 pm, Iseult Lennon Hudson to Catherine Daguet-Babich, Sven Roehr to Victoria Petrova from 2:30 pm, Ana Maria Zaharie to Farwerck Lefort Dorothée from 2:30 pm, Sarah Ironside to Michela Beati from 2:11 pm, Josephine Usher to Sarah Ironside until 12:55 and to Michela Beati from 2:30, Kristin Dijkstra and Graziella Rizza to Michela Beati from 2:30 pm, Stefana Puiu to Michela Beati.

Guest: Manuela Pamio, secretariat of APEEE, Eric Piettre, the Director of the APEEE of Brussels IV.

Minutes 27.04.2017

Ms Daguet-Babich chairs the meeting focused on the draft Statutes and the associated Rules of Procedures of the APEEE of Brussels IV.

1. Adoption of the agenda.

Two points related to the canteen are added to the agenda:

- Reimbursement of the canteen payments for secondary students (S1-S4-S5-S6) due to their days of absence at the end of the school year 2016-2017.
- Thank you gift to the school's workers (8 people) for their quick interventions in the APEEE offices during the whole school year.

The agenda is adopted as amended.

2. Formal approval of the minutes of the last meeting – 23rd March 2017.

The Board approved by written procedure the meeting minutes from 2nd March 2017 and 23rd March 2017. It is clarified that the written procedure should be limited to exceptional cases where a Board decision is urgently necessary to obtain before the next regular board meeting takes place. The board prefers to approve the Minutes at next meetings rather than through a written procedure.

3. Update: pedagogy: drugs and anti-bullying.

Ms Lefort provides a brief update on drugs and bullying. The Board agrees to pay the expense of 460 euro if the EEIV has not the budget for drug and anti-bullying policy.

School bullying is a sensitive matter and it is important to identify, respond to and prevent bullying. The Board investigates if they may appoint a "contact person" for the APEEE services (canteen, transport and extra-curricular activities) trained to deal with bullying. A person of the APEEE staff is interested in this additional role. The aim is to help children to identify their problems. There are some behaviors which, although they might be unpleasant or distressing, are not bullying. A module based on 4 day training session (2 days in May, 2 days in June) could be provided by Virage. This project will be presented to the Board correctly after a consultation under the supervision of the VP Administrative Affairs.

4. Changes to the Statutes of the APEEE of Brussels IV.

In view of the extraordinary general assembly, Ms Hennessy submits to the Board the draft Statutes, the draft Rules of Procedure of the Administrative Board and the draft Rules of Procedure of the General Assembly for their consideration and approval.

These documents were previously submitted to the board members for any comments or suggestions on 7th April 2017. No comments were received by the Board. At the extraordinary GA, the notary's presence is requested for the approval of the revised Statutes but not for the adoption of the internal rules. It is clarified that there will be a formal vote on the French text because only the French version is legally binding.

- Vote to adopt the revised Statutes of the APEEE of Brussels IV.

The Board unanimously agrees to adopt the revised Statutes of the APEEE of Brussels IV.

- Vote to adopt the rules of procedure of the Administrative Board.

The Board agrees by large majority and one abstention on article 48 to approve the Rules of Procedure of the Administrative Board.

- Vote to authorize their submission to an extraordinary General Assembly to be held on 26th June 2017.

The Board unanimously agrees to authorize their submission to an extraordinary General Assembly to be held on 26th June 2017.

- Vote to authorize their translation from English into French by a legal translator and to authorize the payment of such translation from the Association's budget.

The Board unanimously agrees to authorize their translation from English into French by a legal translator and to authorize the payment of such translation from the Association's budget.

- Vote to authorize the appointment of a Belgian notary to ensure that Belgian law is followed in relation to the approval of those Statutes.

The Board unanimously agrees to authorize the appointment of a Belgian notary to ensure that Belgian law is followed in relation to the approval of those Statutes.

- Vote to authorize the payment of any other costs, such as the publication costs in Moniteur Belge.

The Board unanimously agrees to authorize the payment of any other costs, such as the publication costs in Moniteur Belge.

5. Proposed APEEE recruiting rules.

- Vote that the APEEE recruiting rules be submitted to the vote of the extraordinary General Assembly planned on 26th June 2017.

The Board unanimously agrees that the APEEE recruiting rules be submitted to the vote of the extraordinary General Assembly planned on 26th June 2017.

6. Vote to launch the Transport enrolment 2017-2018 by 02/05/2017 at the latest + modified transport service rules 2017-2018. Details in the minutes of Transport Working Group 25/04/2017 meeting.

The Board agrees by large majority and two abstentions to launch the transport enrolment 2017-2018 by 2nd May 2017 at the latest, including the modified transport services rules 2017-2018.

The Board meeting ends at 2:45 pm. Some attendees arrived late or left early. The next Board meeting will be held on 30th May 2017.

The following points are postponed:

- Reimbursement of the canteen payments for secondary students (S1-S4-S5-S6) due to their absence days at the end of the school year 2016-2017.
- Thank you gift to the school's workers (8 people) for their quick interventions in the APEEE offices during the whole school year.
- Access control application for Transport and Extracurricular activities – presentation to be given by DAO based on our needs.