

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL
Asociația de părinți ai elevilor de la Școala Europeană Bruxelles IV AISBL



Admin Board Meeting/Réunion du Conseil d'Administration

Brussels Tuesday, 12th January 2017

Location: CCAB, rue Froissart 36, 1040 Bruxelles, room: AB/3B, 12:45-14:25

Present: Françoise Bodenez, Catherine Daguet-Babich, Kristin Dijkstra, Catherine Hennessy, Sarah Ironside, Karim Kettani, Iseult Lennon Hudson, Gareth Dafydd Lewis, Victoria Petrova, Sven Roehr, Tobias Stricker, Iulian Vasile, Sophie Weisswange, Ana Marie Zaharie.

Excused: Michela Beati, Sarah Conyers Barber, Christian Drantmann, Dorothee Farwerck Lefort, Stefana Puiu, Graziella Rizza, Josephine Usher.

Proxies: Michela Beati to Catherine Daguet-Babich, Sarah Conyers Barber and Josephine Usher to Kristin Dijkstra, Dorothee Farwerck Lefort to Victoria Petrova until 1:20 pm, Christian Drantmann to Catherine Hennessy, Victoria Petrova and Dorothee Farwerck Lefort to Françoise Bodenez from 1:20 pm, Stefana Puiu to Ana Maria Zaharie.

Guest: Manuela Pamio, secretariat of APEEE, Eric Piettre, the Director of the APEEE of Brussels IV.

Minutes 12.01.2017

Ms Daguet Babich chairs the meeting.

1. Approval of the agenda

One item is added to the agenda:

Point 14: Inspection on Educational Support in European Schools.

It is proposed to have the transport point included on the agenda as information point. The CA responsible for transport explains that her reservation for a vote on this issue regards the procedure.

The agenda is adopted as amended.

2. Minutes (Approval of Minutes 20/12/2016: postponed to the next Administrative Board meeting or by written procedure)

It is agreed to approve the Minutes of the meeting held on 20th December 2016 by written procedure.

3. Transport S6-S7.

A transport working group meeting will be held next week, date to be defined. Two main subjects will be discussed: security and behavior on buses and transport issue for S6-S7 students on Wednesday afternoon. Ms Dijkstra enters.

It is explained that about 123 students in S6-S7 cannot use the transport service on Wednesday noon due to school timetable changes. The proposal to offer a 90 % subscription to these families from 1st January 2017 has to be analyzed carefully before voting. Ms Zaharie enters. The negative impact on budget and the technical feasibility should be examined in detail by the Transport Working Group.

Action: The Director of the APEEE will calculate the budgetary impact of this proposal (90% subscription) by next week.

Ms Ironside enters. Ms Petrova refers that the parents' association is the only APEEE providing a drop off Merode on Friday afternoon for Nursery/P1/P2. She strongly discourages to offer a transport service after the extra-curricular activities at 5:00 pm due to traffic congestion.

The Board points out the importance of having a good communication with the school. Generally the definitive timetable is sent to the APEEE in September or October when our services are already planned. This problem should be raised to the next Education Council.

Action: Ms Petrova will send a letter to the school director and the school deputy heads nursery/primary and secondary in order to request the timetable and information on European hours for the next school year in due time.

4. Draft composition of the Administrative Board for the team building of 22nd January 2017

All board positions are up for re-distribution. The President invites all members to analyze the draft composition of the Administrative Board submitted and to think about how they can contribute to the association. The Board positions will be assigned during the team building. Deadline: 22nd January 2017. Ms Petrova leaves.

5. Organisation of BAC – Graduation Ball

The graduation ball is a new event for the EEBIV involving 93 students. It is planned in June, date to be confirmed. Volunteer parents interact with the school and the pupils' committee to prepare this event. The discussion focuses if the APEEE wishes to support the pupils' committee in the organisation of this event for the coming months. The President totally agrees on a personal liaison with the APEEE. It is clarified that the community fund committee may not lend money to anybody but may decide on request of funding. With reference to the financial support, the pupils' committee has to prepare a very good proposed budget for loan or for funding. Next steps for the APEEE are: to take a positive or negative decision on the loan and the reimbursement.

The Board agrees that the pupils' committee may submit the file to the APEEE Board directly. Ms Hennessy leaves.

6. School calendar

The school calendar has 180 days of class per year. Ms Ironside leaves.

Action: The VP Pedagogical affairs will fix an appointment with two teacher representatives of the secondary cycle to explore possible activity projects for the end of the year.

7. Preparation CA School /vending machines file / extra budgetary line of the school

The administrative school board meeting will be held on 27th January 2017. The President invites all board members to think about if the APEEE wishes to take the extra budgetary line of the school. This line includes different objects: vending machines, school trips, lockers, etc.

A meeting will be held with the school direction on vending machines file. Participants: president, treasurer and vice-president pedagogical affairs. Date: to be defined, probably after 27.01.2017.

Mr Roehr leaves.

8. GA Follow-up

The recording of the last GA meeting is uploaded on Bitrix platform. Ms Weisswange leaves.

9. Access to the school site/ parking badge

Manuela has sent a communication to new members.

10. Canteen /Cafeteria: report on sales/costs

The Board responsible for the canteen explains that the cafeteria is in deficit, the amount of costs will be available next week.

Mr Stricker has uploaded on Bitrix platform the turnover of the cafeteria, approximately 10K euro since its opening. He invites all board members interested in joining the Working Group Canteen. He points out that we have to act quickly to increase the sales and improve our services. A canteen working group meeting has to be fixed as soon as possible.

11. Eurosport

Eurosport allows all European Schools to meet in a social and sporting setting. Eurosport 2017 will take place at the European School of Brussels II in March 2017. A link has been posted on our website in order to provide accommodation of participants in host families.

12. School exchanges

The secondary deputy director has kindly asked to the APEEE a logistic support for the school exchanges. The President is in favour of creating a registration link on the APEEE website in order to match host families with exchanged students.

13. APEEE office at SPA 3 / Moving

With regard to the APEEE office at SPA 3, there is no official communication about a moving. Ms Zaharie leaves.

14. Inspection on Educational Support in European Schools

An inspection for matters relating to the educational support of all European schools (ex "SEN" and "learning support") will take place during the first semester of 2017. According to the school direction, Ms Huisman, the inspector in charge of educational support, will be at Laeken for two days at the end of March. Date: to be confirmed. It was expressed our intention to the deputy head secondary, to meet the inspector in the presence of a delegation of parents of students concerned with educational support. Ms Verwilghen will make the necessary arrangements to schedule an appointment on the second day of the visit, at lunchtime: duration: 1.5 hours.

Following the Board discussion, it was pointed out the importance of setting up a large delegation. The Board will ensure that the diversity of the language sections is taken into account.

Action: Ms Bodenez will communicate to the Board the name of parents who will be part of this delegation. Their names will be added to our table.

The next meeting will take place at school on Sunday 22nd January 2017. It is clarified that next board meeting dates will be scheduled after the distribution of tasks.

The board meeting ends at 2.25 pm.

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The following points were briefly discussed:

Audit (Christian) – Setting up of a Working Group – Call for candidates

IT (Stefana) – Setting up of a Working Group – Call for candidates

SOS Meeting (Sarah) – Information point – Call for 2 candidates

CEA (Dorothee) - Information Point – Call for 1 candidate