

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISB
Asociația de părinți ai elevilor de la Școala Europeană Bruxelles IV AISBL



Admin Board Meeting/ Réunion du Conseil d'Administration | MINUTES

Meeting date | time 9/15/2016 12:30 PM | Meeting location CCAB

Meeting called by CDB

Type of meeting CA

Facilitator GDL

Note taker GDL / KD

Timekeeper GDL

Attendees:

Catherine Daguet-Babich (CDB), Stefana Puiu, Christian Drantmann, Josephine Ushe, Dorothee Farwerck Lefort, Catherine Hennessy(CH), Gareth Dafydd Lewis (GDL), Sven Roehr, Tobias Stricker, Nóra Edit Kárpáti (NK), Kristin Dijkstra (KD), Eric Piettre (EP)

Excuses :

Victoria Petrova, Michela Beati, Françoise Bodenez (FB), Sarah Conyers Barber, Iseult Lennon Hudson, Natalia Vandenberghe.

Proxies :

See attendance sheet.

AGENDA TOPICS

Agenda topic **Approval of the previous minutes** | Presenter *GDL*

Action item	Person responsible	Deadline
For the CA secretary is to recirculate the minutes of the 7 th July 2016 and adopt a written procedure.	GDL	9/30/2016 12:00 AM

Agenda topic **APEEE hosting the IP meeting** | Presenter *CDB*

Action item	Person responsible	Deadline
[VOTE] The board votes to offer a budget limit of 500 euros to cover catering and miscellaneous expenses to be incurring during the IP meeting.	KD	
All members to contact Sarah will any assistance that they may have.	CDB	

Agenda topic **Decision taken regarding the use of the school Cafeteria by secondary school.**
| Presenter NK

Action item	Person responsible	Deadline
Investigate the financial implication if APEEE would permit parents to drop out of paying the second instalment of the canteen so as to send their children to the cafeteria.	TS	10/4/2016 12:00 AM

Agenda topic **Request for the APEEE Periscolaire (extra-curricular activities) to offer supervision during the European hours** | Presenter NK

The CA acted, at the request of the Periscolaire WG, to add an additional supervision activity for Fridays afternoons between 12:50 and 15:00 for M1-P2 children. The objective is to provide a monitored activity for those children, who for no fault of their own, find themselves without a were Garderie place and consequently difficulties for a parent pickup in pickup for their parents. This is an extra-ordinary measure and is restricted to the following cases:

- child's activity starts at 12.50, but parents cannot collect him when the activity ends
- child's activity starts at 14.00
- child was not accepted to any Friday activity and should stays at school between the end of lessons and bus departure.' There are approximately 35 children affected by the lack of Garderie space.

Conclusion To support this activity additional monitors are necessary

Action item	Person responsible	Deadline
[VOTE] The board unanimously <u>agreed</u> to allow parents to be contracted as Periscolaire staff to monitor the activity period during European hours. This is subject to the normal recruitment contractual arrangements. Voluntary work is not permitted.	NK	

Agenda topic **Request to investigate the significant number of French S4 student that have to retake the year.** | Presenter FB

KD will work with the Secondary FR section representative and FB to meet with the S4 coordinator in order to discuss failure rates

Agenda topic **Team building day** | Presenter EP

The APEEE office manager (Eric Piettre) has rearranged the multi-cultural team building day for the beginning of October.

Action item	Person responsible	Deadline
Fix a date for the team building event.	EP	9/23/2016 12:00 AM

Agenda topic **Statuts** | Presenter *CH*

CH took the floor to discuss her draft rules of procedure and statutes. She proposed to change the terms referring to members of the APEEE, which was accepted by the board. She will be working together with the other European Schools of Brussels to create a model set of rules and statutes for all schools. A Statutes WG meeting will be held soon.

Action item

Person responsible

Deadline

The board accepted the proposed changes to the terms referring to CH members of APEEE.