

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL
Asociația de părinții elevilor de la Școala Europeană de Bruxelles IV AISBL



**Admin Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday, 16 april 2015
CCAB, rue Froissart 36, 1040 Brussels, room 0-20, 12:40-14:45**

Present: Salima Atiaoui, Michela Beati, Kristin Dijkstra, Marc Henriques de Granada, Nóra Edit Kárpáti, Horst Nickels, Tobias Stricker, Karina Suleimanova, Josephine Usher, Natalia Vandenberghe and Eric Piettre, the Director of the APEEE of Brussels IV.

Excused: Bogdan Ambrozic, Sarah Conyers Barber, Catherine Daguet, Christian Drantmann, Carla Sabeva, Martina Sindelar, Patrick Ten Brink.

Proxies: Bogdan Ambrozic to Natalia Vandenberghe, Sarah Conyers Barber and Carla Sabeva to Josephine Usher, Catherine Daguet to Michela Beati, Sindelar Martina and Patrick Ten Brink to Kristin Dijkstra.

Guest: Manuela Pamio, secretariat of APEEE.

Minutes 16.04.2015

Michela informs the Board that the President will not tolerate again offensive comments against a whole group of people by a Board Member addressing an agenda item by email. Should this happen again, the President will take the issue to the GA.

1) Adoption of Agenda

It is requested to add a point to the agenda: vote on transport rules 2015-2016. The first phase of transport enrolment will be open at the beginning of May and the transport rules 2015-2016 have to be approved before this deadline. The Board has to make a decision.

It is requested to add a point to the agenda concerning conflicts of interest.

Two items are added to the Agenda:

- Point 5: Vote on Transport Rules
- Point 6: Vote on exclusion of a child from the extra-curricular activities

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|-------------------|-------------------------|---------------------|--------------------|
| Comptes bancaires | Général, cotisations | BE34 1325 3154 5590 | Banque Delta Lloyd |
| | Transport scolaire | BE25 1325 3154 4782 | |
| | Service cantine | BE67 1325 3154 5287 | |
| | Activités périscolaires | BE45 1325 3154 5489 | |

The item regarding the Financial Circuits is postponed to the next meeting.

The AGENDA is adopted as amended.

2) Approval of Minutes 19.03.2015

The Board discusses the setting up of the Cafeteria and clarifies that this issue is not an agenda item but a discussion within the Board Members for information. The sentence regarding the APEEE position on this topic will be reformulated.

The Minutes are approved subject to modification by Horst of item 14 on written procedure.

3) GA Minutes

Salima informs the Board that there is a difference in the figures of the EN version and the FR version on page 3 (quorum required by article 9 of the statutes).

Vote on Minutes of the General Assembly of the APEEE of Brussels IV held on 10/12/2014:

The Board decides, by a large majority and one abstention, that the French version is correct and the English version has to be changed to be in line with the French version.

4) Conflicts of interest

The Board discussed the issue concerning the circulation of personal information between the Office and Board Members concerning individual Board Members. The point was made that Board Members are also parents and that exchanges between them and the office concerning their children should not automatically be circulated to the Board – they and their children also have a right to confidentiality.

It was agreed that it should be noted in the minutes that the Office should take care not to circulate confidential information and Board Members should ensure that they proactively declare any conflict of interest.

5) Transport Rules

The Board identified a difference between the French and English versions of the Transport Rules as to the "cancellation of subscriptions" policy. A discussion follows concerning the reimbursement of transport costs related to the cancellation of a transport subscription.

The Board notes that it is possible to change the rules in the course of the year and that parents who signed up in May would be able to withdraw before September should they consider that any change between May and September was such that they no longer wished to use the transport service.

The Board decides to keep the French version and to amend the English version for the 2015 – 2016 subscriptions starting May 1st.

VOTE

- 10 in favour
- 4 abstentions
- 2 against

With regard to the transport rules 2015-2016, Natalia presents the new transport subscription formula discussed during the last Transport Committee (point 6.2):

Point 6.2 School bus transport every day except Friday noon and Friday afternoon (only for Nursery and P1-P2).

The price at 90% of the annual contribution gives the user the right to the following transport service:

- In the morning : from home to school
- In the afternoon and Wednesday noon – no Friday noon or Friday afternoon:
 - From school to home
 - From school to the OIB child care centre.
- No free Schuman drop-off on Friday noon

The Board underlines the importance of fixing the maximum number of tickets that a parent can buy during the school year. The possibility for punctual changes depends on seats availability on the requested bus. It is clarified that there is no guarantee to have a place on the requested bus.

VOTE on the ticket formula for punctual changes (maximum use of 4 consecutive times per week, 4 tickets per month, 5 times per year):

- 9 in favour
- 5 abstentions

The Board agrees on the principle of using the wording and the formula of tickets presented and to set a maximum limit of transport tickets as follows: 4 consecutive times per week, 4 tickets per month, 5 times per year.

6) New Extracurricular activities during the school year.

The creation of the new extra-curricular activities during the school year requires a lot of work, energy and time from the staff. In addition, the extra-curricular manager and his staff have to plan other important events requiring a strong investment: the setting up of the extra-curricular program, the organization of the annual events (performing arts day).

The yoga activity proposed to the EEBIV teachers a couple of weeks ago, was cancelled due to lack of interest. Sometimes the organizational efforts are not rewarded by positive results and new activities have to be cancelled.

Vote on: moratorium on new activities after January 1:

- 12 in favour
- 0 against
- 2 abstentions

7) Exclusion of a child from the extra-curricular activities

A clarification is needed about the levels of decision making in case of exclusion of a child from the service. It is agreed that this type of decision belongs to the Board.

Nora informs the members about a specific case of exclusion of a child from the service. The Board takes note of the file prepared by the Periscolaire and agrees that should further issues materialize, the child can be excluded with immediate effect with no further decision from the Board required.

Vote on exclusion of a child from the extra-curricular activities:

- 12 in favour
- 2 abstentions

8) School Board Nominations

The Apeee of Brussels IV is represented in the School Advisory Board by four members: the President, the Vice-President for Administrative affairs, the Vice-President Communication and the Vice-President Pedagogical affairs.

The proposal is to take out the VP Communication from the School Advisory Board replacing it with the Treasurer.

School Board nominations - Vote on the proposal to replace the VP Communication with the Treasurer in the School Advisory Board:

- 9 in favour
- 5 abstentions

The Board decides to replace the VP Communication with the Treasurer in the School Advisory Board.

With regard to the written procedures, the members are invited to send their comments to Horst at the latest 4 days before the next CA meeting.