



Admin Board Meeting/Réunion du Conseil d'Administration
Brussels Tuesday, 4 March 2014
Spa Building, rue de la Loi, 80, 1040 Brussels,
room 2-03, from 12:30-14:30

Present: Kristin Dijkstra, Iseult Lennon Hudson, Horst Nickels, Eric Piettre, Alessandro Roggi, Carla Sabeva, Joëlle Salmon, Benoît Vandergeeten

Excused: Salima Atiaoui (proxy to Kristin Dijkstra), Sarah Conyers Barber (proxy to Iseult), Marc Henriques (proxy to Joëlle), Jane Okafor, Tobias Stricker, Martina Sindelar (proxy to Joëlle), Patrick Ten Brink, Josephine Usher (proxy to Iseult), Natalia Vandenberghe, Ralph Wischermann

Absent: Rachid Ahajjam, Christian Drantmann, Cristina Vanberghen

Minutes (approved on 20.03.2014)

1 Adoption of draft agenda

- Adopted

2 Approval of minutes

- 11/2 minutes approved; 15/02 minutes to be modified and approved by email.
- Minutes of the General Assembly approved

3 Discussion of board communication

- Board members should be mindful of the fact that anything they communicate will be viewed as “official” and should therefore be cautious about what information they disseminate. Suggestion that all internal board communications be prefaced with a clear “internal information only” disclaimer, to make things clear.

4 Secondary issues

- Drug issue – recent events have made it clear that the school must improve how it communicates to parents on such issues. This point will be discussed during the Education Councils.
- Items to be discussed at the next Secondary Educational Council:
 - Placement of lockers, i.e. reorganising the physical environment of the school so as to cut down on unwanted behaviour and in order to help improve overall atmosphere in the secondary school. Other items which tie into this are the state of

the toilets, the posted locker rules, backpacks strewn in the hallways and warning signs re: pickpockets and CCTV in the entryway.

- Request that the school provide parents with an annual summary of the past year's Disciplinary Councils, outlining the cause and the subsequent actions taken by the school. This would help quell rumours as well as serve as a clear example that bad behaviour will not be tolerated. At the next CA meeting we will discuss what action the APEEE can take on this, perhaps writing a letter to the school.
- School exchanges for S3-S5
- The 60 euros billed for cultural activities for secondary students while the school has requested that no such activities be organised. The APEEE Treasurers and VP Pedagogical Affairs will request to see the school's *compte hors budget*, as well as the planned cultural activities for 2013/14 and 2014/15.
- Impact of the Chinese delegation visit, particularly for students studying Chinese. Their regular class schedules should not be disrupted in order to prepare for a possible visit. The APEEE will be asking for clarity about secondary children's movement being restricted at the time of the previous visit.

5 Communication

- The last communications meeting focused on the Extra-Curricular Activity day on Apr. 2. Teachers and monitors are working with the children to make a colourful communication to distribute to parents. Work is being done on an overall template for communicating such events to parents. Eric confirmed that a communication has been published on the APEEE and school websites and has been sent by e-mail to parents before the Carnival holiday.
- Services:
 - Work is being done on the APEEE website to make sure that parents clearly understand the basic principles with regard to services (cf. minutes of the GA). We also need to make the chain of command for complaints clear to parents.
 - Services need to be able to access the main website for urgent communications such as the snow plan for buses.
- Somerfesto: Communicate the date and what has been decided to do with the money on the APEEE website.
- In order to incorporate these points, we should update the template of the APEEE website to make it more dynamic and less static, reserving place at the top of the site for "flash info".

6 Pedagogical affairs

- Education Councils:
 - Nursery/Primary has been postponed to 20th March due to the whole school inspection this week and Secondary is scheduled for Thursday 13th March.
- Nursery/Primary: New SEN documents have been put into an implementation policy.
- Work is being conducted on a communication policy for N/P.
- Feedback from the Joint Teaching Committee of the European School System (i.e. all 14 type 1 schools in Europe):
 - S1-S3 implementation: The argument that putting religion in L2 will save costs may not be valid – it may actually cost more in the Brussels context.
 - New ICT syllabus has not been approved and will have to be reconsidered in October.
 - Class council proposal for Maternelle.

- Greater push for harmonisation across all sections, particularly in non-language-specific subjects (i.e. maths).
 - Dominant language – debate still on – to be re-discussed at BoG; JTC generally in favour that school Directors have the final say in whether a student studies in a particular section, “for the good of the child” and his/her aptitude. The only thing the school can do once the child has been accepted into the language section is have a conversation with the parents and suggest a move to another language section.
- 7** *Groupe d’accompagnement* – organised by the Commission to prepare the Budget Committee, BoG, etc. It is an informational meeting and an exchange of views in order to find a common position between the Commission and the 4 Brussels schools before going before the board. Nothing new to report.
- 8** Somerfesto/Community Fund – we need a coordinator for Somerfesto. An appeal will be made to the APEEE Board.