

**Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL**

Parents Association of the European School, Brussels IV Aisbl  
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl  
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl  
Oudervereniging van de Europese School Brussel IV Aisbl  
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL  
Asociația de părinți elevilor de la Școala Europeană de Bruxelles IV AISBL



**Admin Board Meeting/Réunion du Conseil d'Administration  
Brussels Tuesday, 8 April 2014  
Spa Building, rue de la Loi 80, 1040 Brussels,  
room J-79, 1/01 from 12:30-14:30**

**Present:** Rachid Ahajjam, Kristin Dijkstra, Christian Drantmann, Iseult Lennon Hudson, Horst Nickels, Eric Piettre, Alessandro Roggi, Joëlle Salmon, Martina Sindelar, Patrick Ten Brink, Josephine Usher, Natalia Vandenberghe (for last part of the meeting), Benoît Vandergeeten

**Excused:**, Salima Atiaoui, Sarah Conyers Barber, Marc Henriques de Granada, Jane Okafor, Carla Sabeva, Tobias Stricker, Ralph Wischermann

**Proxies:** Salima Atiaoui to Kristin Dijkstra, Marc Henriques de Granada to Joëlle Salmon

**Absent:** Cristina Vanberghen

**Minutes (approved on 13.05.2014)**

**1 Approval of agenda and minutes from 20.03.2014**

- Discussion and notes. Minutes are approved with minor corrections.

**2 Community Fund**

- Josephine Usher will be putting together the rules and regulations for the Community Fund over the Easter holiday. This will allow us to have the bank account ready for use in time for Somerfest. Also working on this project are Christian Drantmann, Benoît Vandergeeten, Iseult Lennon Hudson, Martina Sindelar, Marc Henriques, Natalia Vandenberghe and Joëlle Salmon

**3 Cafeteria**

- As this point is on the JEC agenda, proposal to send a letter to Mr Schlabe saying that no decision has yet been taken on this matter and that due to budgetary reasons it will not be possible to open a cafeteria for the 2014-2015 school year. Further decisions will depend on allocated budget and costs to run this type of service.

**4 Pedagogical Matters**

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APEEE BRU IV AISBL, drève Sainte-Anne 86, B- 1020 Bruxelles

Tél : 02/340 14 96 - Fax: 02/340 14 93 - <http://www.bru4.eu>

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|-------------------|------------------------|--------------------|--------------------|
| Comptes bancaires | Général, cotisations   | BE3413 253154 5590 | Banque Delta Lloyd |
|                   | Transport scolaire     | BE3413 253154 4782 |                    |
|                   | Service cantine        | BE3413 253154 5287 |                    |
|                   | Activités périscolaire | BE3413 253154 5489 |                    |

- The Joint Education Council (JEC) has been postponed to May 6 due to Mr Schlabe's visit to Bulgaria. The JEC should focus on pedagogical issues. The Working Groups should prepare actions to be carried out. Parking and Security should be discussed at the Health and Safety WG meeting on April 29. Consultation should come before implementation as a matter of principle. School gates opening this week at 7:40 rather than 7:55 because parents are dropping children outside and leaving. The extra money to pay the monitors will take money out of other budgets. The possibility was discussed of making parents who drop off their kids early pay for supervision, but was decided to be too difficult. The APEEE position on the start time of the school is that all gates (including car park) do not open to parents until 7:55. Decision to organise a meeting on April 28 inviting parents interested in Health and Safety to attend and prepare the April 29 meeting.
- Interparents :
  - Cost-sharing continues to be an item of discussion,
  - Creation of the Estonian section (possibly in Laeken in September) to be discussed at the BoG.
  - Frankfurt: small school but overcrowded and Germany has been dragging its heels in supplying additional space – European Central Bank has offered to pay for the premises which would set a precedent for us here in Brussels.

## **5 Behaviour Working Group**

- Behaviour is an increasingly worrying problem, many board members are being approached by parents in both Primary and Secondary on this topic.
- There is a lack of a clear and transparent school policy on behaviour and a lack of communication of the rules to the children.
- Sexuality, Behaviour (N/P) and Anti-Bullying (S). Erica Schulze is coordinator and parents representative in the Sexuality WG. Martina is coordinating the Behaviour group and a new coordinator is needed for the Anti-Bullying WG. Selfes and Unplugged school programmes on drug education should be reactivated in the secondary.
- Board decides to send out a call for interest to parents to join the Behaviour Working Groups in both Nursery/Primary and Secondary. Mention how often they meet, etc. Iseult and Martina will draft an email calling for interest for parents to join all pedagogical groups and the working groups that fall under them.
- The APEEE website will be updated with this information as well. Communications team needs to provide content.
- Kristin volunteers to be a contact for P5/S1 transition.

## **6 Health and Safety Working Group**

- Awaiting the mobility plan from the commune of Laeken. The school needs to put pressure on the commune to improve safety on the streets around school.
- School's main concerns: parking area, passes, entrance to the school before 7:55. Bike policy needs to be less vague. Rules should be consistent.
- Proposal to have a Stadswacht/Gardien de la paix from the commune to help children cross the street in front of the school.

## **7 Communication and IT**

- Jane & Carla will update the information for new parents.
- More information should be available on the website, and the structure of the site will be changed so that important information is most visible.

- Proposal to create a regular newsletter from the Communications team: content will be provided through a template that APEEE staff and board members can quickly & easily update.
- Letters from the APEEE to the school will be published on the web, to keep parents updated on what we are doing.
- Formal invitations to Somerfest and the Science Fair will be sent from the APEEE to Mr Kivinen and Mr Marcheggiano.