



Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday, 28 February 2013
12.30-14.30
J-79 2/03 (Spa Building)

Agenda

1. Huis clos on staff issues
2. Adoption of Draft Agenda
3. Adoption of minutes of meetings : 24/01

Points for decision

4. Decision 1: The CA confirms the result of the Huis Clos
5. Decision 2: Appointment of Nigel as Webmaster of APEEE Brussels IV
6. Decision 3: Representation of APEEE Brussels IV at event on 60 years EES in Luxembourg, 12 April 2013, from 5.00 pm in EES Lux I
7. Decision 4: Chairing of CA meeting 21 March
8. Periscolaire Questionnaire
Decision 5: Endorse the proposed questionnaire (Josie)
9. Dissemination of the Report of the Working Group on Reform of the Secondary,
Decision 6: The CA decides to ???
10. Contribution of APEEE to a conference of the Anti-drug working group for parents (336 Euros). The conference took place on 20 February and the contribution was, according to Monika who attended, very good.
Decision 7: Decide on whether APEEE should provide for the payment (Iseult, Marc)
11. Contribution of +/- 50 Euros by APEEE to a move of furniture to the school (see annex 2)
Decision 8: Decide on whether APEEE should provide for the payment (Iseult, Marc)
12. Date for evaluation meeting (Erika)
Decision 9: the APEEE will hold its meeting on the first evaluation of the implementation of the workprogramme decided on 12 January 2013 on either 29 June or 6 July or on a Sunday
13. Somerfest
Decision 10: the CA will propose to the school and the parents' working group to have the Somerfest on ?
14. Social Fund

Decision 11: the CA decides to put forward a proposal to set up a social fund to the GA. The following Board Members will take care of the preparation of such a proposal: ???

Points for information

15. Presentation of the new IT tool for enrolments (Ralph)
16. State of play planning of services for timetable 2013/2014, Q+A (Joëlle, Ralph)
17. Report from IP meeting in Laeken and lessons to be learnt for the future cooperation with IP (Sarah, Steve)
18. Discussion of pre-prepared food used in the APEEE kitchen (Annex 4) (Martina)
19. Report from second meeting of HR strategy Working Group 26/02 (Erika), Q+A
20. Report of Eric on services. Q+A
21. AoB

Meeting minutes

Present: Erika Schulze, Joëlle Salmon, Martina Sindelar, Josephine Usher Marc Henriques de Granada, Ralph Wischermann, Jacopo Lombardi, Sarah Conyers Barber, Nigel Freake, Iseult Lennon Hudson, Kunka Ilieva, Steve O'Byrne, Christian Drantmann, Monika Paulus, Pascal Manzano, Anja Mangels, Serge Lebel Max Strotmann and Eric Piettre, Director of the APEEE.

Excused: Daniella Terruso, and Benoît Vandergeeten (proxy to Erika); Carola Streul (proxy to Joëlle).

Some Board members only attend part of the meeting. The sequence of points minuted is not necessarily as discussed.

Erika Schulze chairs the meeting.

Decision Points:

1. Adoption of Draft Agenda

Agreed with minor changes. Pt 11 deleted as already solved; Pt 12: please complete the doodle table; Pt 13: Somerfesto will take place on June 15; Pt 14: postponed.

2. Adoption of minutes of meetings : 24/01

Postponed

3. Huis clos on staff issues

Decision 2013-02-28_01: The CA confirms the proposed staff decisions.

4. Webmaster of APEEE Brussels IV

Decision 2013-02-28_02: The CA unanimously confirms Nigel as new webmaster.

Congratulations Nigel, good luck and fun!

5. Representation of APEEE Brussels IV at event on 60 years EES in Luxembourg, 12 April 2013, from 5.00 pm in EES Lux I

Erika, Sarah and Marc report. Carola may attend (and possibly Sarah, although with difficulty only and therefore more complicated and expensive travel arrangements). There will be further discussion on content and participation in the pedagogical working group and Carola (as the event is linked to IP meeting). As for other meetings with IP, participation costs are covered for one person by the IP budget. As there is some discussion about possible APEEE budget for an additional representative, Marc and Eric will check.

Many thanks for checking and for attending!

6. Chairing of CA meeting 21 March

Martina to chair in the absence of Erika.

7. Periscolaire Questionnaire

Josie presents and suggests putting active online the questionnaire as soon as possible. It will have a cost of some EUR25. A survey functionality included in the APEEE system would amount some EUR 50, a cost effective solution for future surveys.

Erika suggests adding a question on interest of parents in périscolaire in case there was a second bus line and to divide the survey into a general part, including this question, and a part focusing on musical activities. Quite a debate develops, on the need to maintain a clear focus of the questionnaire and to get it out quickly. Erika's proposal is rejected.

Decision 2013-02-28_03: The CA agrees with 4 abstentions to empower Josie to finalise and launch the questionnaire.

Decision 2013-02-28_04: The CA unanimously authorises the related expenditure of EUR25 as well as EUR50 for the survey function to be included in the APEEE system.

Many thanks Josie, great work!

8. Dissemination of the Report of the SG Working Group on Reform of the Secondary, see annex 1

Erika reports. There is considerable disagreement within the working group and lack of clarity in the draft report about policy recommendations and about status and distribution policy of this (allegedly) confidential report. Erika suggests informing parents about the report without fully disclosing it, as she was informally asked not to disclose it. Other voices favour circulating the report to parents, as it was not marked

confidential and in any case already largely available among parents, through sources in other schools.

The discussion develops into a larger debate about confidentiality of ES papers, about how to ensure transparency while avoiding confusion of parents and about how to improve cooperation among Brussels schools' APEEEs.

Decision 2013-02-28_05: The CA unanimously decides to circulate information about the Working Group process to class reps and on the state of play following an expected update of Interparents. Nigel will finalise the letter and have it circulated via class reps.

Thanks Nigel, courage!

9. Contribution of APEEE to a conference of the Anti-drug working group for parents (336 Euros).

Erika presents and refers to an earlier CA decision not to pay for such events, in order to avoid precedents. The conference took place on 20 February, a very good event, according to Monika and Sarah who attended. Marc explains that no money for such activities is foreseen in the current budget structure. A discussion ensues on usefulness and possibilities to support such activities. Transparency, appropriate publication to concerned parents and a financial contribution from attendants are stressed.

While it appears that a good number of CA members prefers to exceptionally provide financial support, given the APEEE's support of the work of the anti-drugs group, there are doubts whether this is legally possible for the APEEE (absence of dedicated budget line, post event expenditure without earlier commitment).

A decision is postponed – Marc will explore further the legal context and structural possibilities for this type of expenditure in the next budget and / or possibly in the context of a future social fund, for discussion at the next meeting. The Drugs WG is informed about the state of discussions.

Thanks Marc, courage you too!

10. Contribution of +/- 50 Euros by APEEE to a move of furniture to the school

Deleted from agenda as contribution of APEEE no longer needed.

11. Decision on date for evaluation meeting

Erika presents the point: the APEEE will hold its meeting on the first evaluation of the implementation of the work programme decided on 12 January 2013 on either 29 June or 6 July or on a Sunday

All members are asked to indicate their preferences in Iseult's doodle list. Rapido! :-)

12. Somerfesto

Martina informs that so far school has not decided what playground material will be bought from the Somerfesto funds from last year. School has already ideas and offers

but wants to take the final decision of a working group "playground" will was recently set up and in which teachers and parents participate. Iseult informs that an amount of EUR10,820.70 is still available, currently held in a private bank account. A discussion follows about APEEE (financial) participation in the Somerfest, past and future.

While the Somerfest is considered by most speakers a key event in/for the school year, which calls for appropriate APEEE involvement, no decision can be taken in the short remaining time available.

13. Proposal to set up a social fund, submission to the GA.

Postponed to next CA to enable Steve to prepare a discussion/decision paper. Many thanks Steve!

Points for information

14. Presentation of the new IT tool for enrolments (Ralph)

Postponed.

15. State of play planning of services for timetable 2013/2014 (Joëlle, Ralph)

Joelle and Jacopo report. The group meets again next week. The idea was initially to consult parents on preferences (longer Tuesdays/Thursdays or Wednesdays). The school gives unclear signals as to whether the school has taken a decision or not, but it appears Mr Fäldt has reached a conclusion (Tuesday/Thursday).

Erika and Joelle will request information of Mr Schlabe and Mr Fäldt and also take up the issue of necessary cooperation school-APEEE in future planning. The topic will be taken off the agenda of the services working group.

16. Report from IP meeting in Laeken and lessons to be learnt for the future cooperation with IP (Sarah, Steve)

Point postponed for lack of time.

17. Discussion of pre-prepared food used in the APEEE kitchen (Annex 4)

Canteen committee report received, many thanks, but no discussion.

18. Report from second meeting of HR strategy Working Group 26/02 (Erika), Q+A.

Erika briefly reports on some necessary technical adaptations (among which staff changes and new address) to the Internal Rules of the APEEE office (règlement de travail, official document that APEEE is requested to have as employer) and organigramme planning, many thanks Erika. But no time for discussion.

19. Report of Eric on services. Q+A

Report was submitted, many thanks Eric and colleagues! But no time for discussion.

20. AoB

Daniella will represent APEEE BruIV in the CLP meeting on March 6.