



**Board Meeting/Réunion du Conseil d'Administration
Brussels Tuesday, 10 December 2013 - 12.30-14.30
JDE 3210, Rue Belliard, 99**

Draft Agenda

1. Adoption of Draft Agenda (5 minutes)

Points for decision (20 minutes)

2. The HR WG recommends that the Admin Board supports the following:
*« Le groupe de travail suggère au CA de laisser tomber la proposition discutée au dernier CA.
Au lieu, sous la condition que l'AG adopte le budget 2013/2014 comme proposé,*
 - *il rappelle que les 11.000 Euros y prévu pour la distribution des chèques repas, qui ne seront pas dépensés à cette fin à cause des prévisions de la loi belge, pourraient être utilisés pour d'autres mesures améliorant "le package" des rémunérations de tout le personnel de l'APEEE, par exemple par l'introduction des eco-chèques, d'une assurance vie, d'une assurance maladie (mesures existantes dans d'autres APEEEs).*
 - *recommande au CA de demander au groupe de travail de préparer une proposition dans ce sens pour adoption par le CA pendant les premier quatre mois de 2014. »*

Points for information/discussion

3. Complaint concerning unequal treatment of children of divorced parents. (See attached) (20 minutes)
4. What to do about tartinistes? (20 minutes)
5. Preparations for GA (25 minutes)
6. AoB (10 minutes)

Meeting minutes

Present: Steve O'Byrne, Erika Schulze, Joëlle Salmon, Josephine Usher, Martina Sindelar, Ralph Wischermann, Sarah Conyers Barber, Nigel Freake, Iseult Lennon Hudson, Kunka Ilieva, Daniella Terruso, Benoît Vandergeeten, and Eric Piettre, Director of the APEEE.

Excused: Serge Lebel, Max Strotmann, Christian Drantmann, Pascal Manzano (proxy to Nigel), Jacopo Lombardi, Daniella Terruso, Carola Streul, Marc Henriques de Granada (proxy to Joëlle), Monika Paulus (proxy to Erika)

Some Board members only attend part of the meeting. The sequence of points minuted is not necessarily as discussed.

Steve O'Byrne chairs the meeting.

1. Adoption of the Agenda

Benoît proposes that service related issues should be discussed by default at the beginning of the meeting to underline their importance for the APEEE. Steve assumes that probably not all CA members could agree on this and underlines the advantages of a flexible approach.

Items for decision

2. Proposal of HR Working Group: adopted. It was clarified that a budget of 11.000 Euros was included in the budget adopted for the school year 2012/2013. It is proposed to the GA to transfer this sum to the present school year in which it could be used for measures to be developed by the HR WG in early 2014.

Decision 2013-12-10_01: The board unanimously adopts the proposal of HR Working Group: Transfer of 11.000 euros to the 2013-2014 budget to develop HR measures.

Points for information/discussion

3. General Assembly (GA)

The preparation of the GA is discussed. Steve confirms that he will distribute a form for the contributions of parents as discussed at the previous meeting. Nigel will publish the new date of the GA on the first page of the APEEE homepage, more information will be made available under the respective GA folder of the homepage, including the form.

Joëlle asks Nigel to archive the documents of previous GAs published on the website (in the archive folder).

The documents prepared previously for the GA can be maintained. Only Sarah is asked to update the part on the Secondary Reform following the decision of the BoG.

4. Complaint concerning unequal treatment of children of divorced parents

There is a lengthy discussion of what the information provided by the PMO and the Council on the reimbursement of transport fees in cases of shared custody could mean for the APEEE. As there is no clarity, Ralph and Joëlle will both stay in contact with the PMO and report back as soon as more information will be available.

5. Item 4: What to do about tartinistes?

Nigel reports that the school proposes to install wooden benches in three different locations of the school: G building under the roof and on the ground floor, and in the corridor of the lockers area. The APEEE is requested to cooperate. Joëlle, as CA representative of the Health and Safety WG, is requested to draft a letter to Mr Schlabe and to get in contact with him to discuss the proposal and possible alternatives.

6. AoB

- Joëlle will prepare a Q and A document on what it means to work in the CA as several CA members had questions in this respect. This document should be distributed with the call for candidates.
- The CA agreed again to tackle possible issues raised by parents proactively for a good preparation of CA meetings and the GA.

The next CA meeting will take place on 9 January 2014.