



Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday April 26 2012
Commission, JII -79, 2/03, 1040 Bruxelles: 12.30-14.30

ATTENDANCE

Presents: Marc Henriques de Granada, Martijn Hesselink, Kunka Ilieva, Serge Lebel, Jacopo Lombardi, Anja Mangels, Isabelle Mangold-Lecocq, Pascal Manzano, Horst Nickels, Joëlle Salmon, Erika Schulze, Martina Sindelar, Maximilian Strotmann, Daniella Terruso, Ralph Wischermann,

Absents:

| Absent | Represented by |
|---------------------|-----------------------|
| Antonino De Lorenzo | Horst Nickels |
| Monika Paulus | Erika Schulze |
| Carola Streul | Joëlle Salmon |
| Jacqueline Troquet | Anja Mangels |
| Andrea Weber | Ralph Wischermann |

Absent and non-represented: Lucian Cernat.

Eric Piettre, director of APEEE, also attends the meeting.

Some Board members come late, some leave soon. The order in which the minute items are reported in this document does not necessary reflect the actual order in which they were discussed during the meeting.

Chairman : Horst Nickels chairs the meeting.

AGENDA

1. Adoption of the Agenda

2. Adoption of the Minutes of 2012-03-27

3. Administrative issues

- 3.1. Additional Bureau member (infos: APEEE statutes)
- 3.2. Inter-Parent Representative (infos : www.interparents.eu)
- 3.3. Administrative fee
- 3.4. Extraordinary GA (decision 20110623-7 / move to Laeken)
- 3.5. Parents-payments

4. Services (State of play, planning, enrolments, decisions)

- 4.1. Transport : Adoption of transport regulation
- 4.2. Canteen : Decision to employ canteen manager as proposed by the selection committee, decision to extend contract of Minh Jae
- 4.3. Activities periscolaires: May 9th, kids have school but no GPS; periscolaire or not ?

5. Garderie (Laeken / Berkendael, position/action by APEEE

6. Information of “ new” parents

7. Educational part

- 7.1. BoG meeting – Outcome, how to continue with the letter and the cooperation with the delegation of the BoG; involvement in working groups set up following the discussion on the EP resolution
- 7.2. Interparents : Working groups; involvement; IP is looking for someone leading the learning support WG
- 7.3. IP asked to have the October 2012 meeting in BXL4

8. CA (in?) formal meeting on afternoon/evening

9. A.O.B.

MINUTES

1. Adoption of the Agenda

The agenda is adopted

2. Adoption of the Minutes of 2012-03-27 : Minutes adopted.

3. Administrative issues

3.1. Additional Bureau member (infos: APEEE statutes)

Decision 2012-04-26_1 The CA decides to appoint Monika PAULUS as an additional member to the Bureau.

That decision is adopted by an unanimous vote (19 out 19).

3.2. Inter-Parent Representative (infos : www.interparents.eu)

The representation of APEEE BRU4 to the InterParent Association demands 6 meetings a year (3 in Brussels, and 3 elsewhere in the EU).

So far, Horst NICKELS has done the job, and he is still willing to fulfil it, according his availability. Then CA members are asked to volunteers to help Horst, but nobody responds.

Decision 20120426_2: Horst Nickels is appointed as APEEE BRU4 representative to InterParents.

The decision is adopted by 17 pros and 2 abstentions.

3.3. Administrative fee :

As published on the website of the APEEE, a yearly fee (50€, amount decided by the GA in 2011) is to be paid by every family of which the children are enrolled in the European School Brussels IV in accordance with Article 3 of the statutes of the association. For children using APEEE services a particular decision was taken at the General Assembly held in 2009 that for all children using the services, the fee has to be paid in addition to the respective costs for each service. It is reiterated that these fees not only cover general administrative costs related to the delivery of the services but cover also common administrative costs incurred by APEEE for its mission of representation of parents to various committees and communication with parents, like management costs, IT costs or the APEEE website. These costs have indeed a non negligible impact on the APEEE budget. Nevertheless, it turns out that some parents are reluctant to pay these fees, arguing that Article 3 of the Statutes can be interpreted in a different way.

Some Board members argue, however, that the statutes are clear in this regard and that all parents have to pay the fee without exception. Seen these differences in the interpretation of the statute, Martijn is asked to provide a legal proposal on this point. Daniela and Maryse will screen out who has not yet paid. They will also propose a procedure including a personalised email / mail to reluctant families, possibly mentioning a risk to be excluded from re-enrolment to APEEE services in September 2012.

For the next school year, it is also suggested that each family is assigned a registration number, that could be referred to when enrolling to an APEEE service which is only activated when the fee is paid.

3.4. Extraordinary GA (decision 20110623-7 / move to Laeken)

The CA during its meeting on June 23rd 2011, mentioned to held an extraordinary GA dedicated to issues about the move to Laeken. It turns out that such an extraordinary GA is not needed indeed.

Decision 20120426_3: The CA decides not to have an extraordinary GA dedicated to the move to Laeken.

This decision is adopted by unanimity.

3.5. Parents-payments (See 3.3)

4. Services (State of play, planning, enrolments, decisions)

4.1. Transport : Adoption of transport regulation

Eric Pietre reports he contacted several bus companies, to anticipate and circumvent possible shortage of available busses (due to a lack of transport service providers in Brussels). He has now managed to pre-book busses for next year. It is planned to have up to 25 bus lines next year (depending on the final number of enrolments): 20 lines in AM, 23 lines in PM + 4 lines for Garderies.

The CA discusses Ralph's draft of transport regulation. As for the cost to be paid by families for a second bus line, Marc (Treasurer) reminds some basic financial figures and warns the CA about the strong impact of such costs on the budget. The question as to whether families should be billed an extra cost for a second line is discussed. The second question is about the rate of that extra-cost for a second line, according to 2 cases: a PM / AM line or a Garderie line. It is reminded that lines are subsidised by the EU Commission, through the school allowance

Decision 2012-04-26_4: The CA decides that families must pay an extra cost for a second bus line.

This decision is adopted by majority (15 pros, 3 cons, 1 abstention)

Decision 2012-04-26_5: The CA decides the extra cost to be billed to families for a second bus line (AM/PM) is 65%.

This decision is adopted by majority (5 pros for a 50% rate, 13 pros for a 65% rate, 1 abstention)

Decision 2012-04-26_6: The CA decides the extra cost to be billed to families for a bus line to Garderie is 65%.

This decision is adopted by majority (3 pros for a 50% rate, 15 pros for a 65 % rate, 2 abstentions).

Decision 2012-04-26_7: The CA decides to proceed the transport enrolment through the tool and application as implemented by Ralph, and with the option for families willing to safeguard their privacy

This decision is adopted by a majority vote (17 pros, 1 cons, 0 abstention)

The English version of transport regulation is adopted taking into account the above decisions. It is proposed to put on the published versions of all regulations which is the original language version and which is the courtesy translation.

Following a question initiated by Carola Streul on private data protection when using Google services and cloud computing or storage, it is decided that an alternative enrolment means should be proposed to parents reluctant to proceed through Google or similar tools.

4.2. Canteen:

During the CA meeting in March, the automatic enrolment in the canteen service was discussed. It was agreed a list with positive and negative points for a re-enrolment should be drafted before taking a decision. Two documents were prepared, one by Carola and another one by Joëlle (see annexes).

There is a discussion as to whether the re-enrolment should be based on previous enrolment (automatic enrolment) or that also for the canteen services a yearly re-enrolment should take place. After evaluation of the pros and cons of the two procedures and by taking into account the necessity from a budgetary point of view to have a clear overview of the children enrolled as well as the lack of easy enrolment via the APEEE website, it is decided that also the pupils using the canteen services will have to be re-enrolled on a yearly basis which creates last but not least also a uniform approach to enrolment of all APEEE services.

Decision 2012-04-26_8: The CA rejects the proposal of an automatic enrolment.

The proposal is rejected (15 cons, 1 pro, 0 abstention).

Eric informs the CA he has received the official dismissal of Pablo. The selection committee screened out 5 candidates, and met the candidates last Monday. It proposes to enrol a candidate who worked previously for the APEEE of Ixelles and Uccle European schools.

Decision 2012-04-26_9: The CA decides to enrol Stéphan Fumière as a canteen manager, following the proposal of the selection committee.

This decision is adopted by unanimity.

Eric explains that we should upgrade one post of commis ouvrier to "sous-chef" for the next school year, as the team will increase. A formal decision on this point is postponed at the next CA. The proposal should be presented with the draft budget for 2012-2013.

4.3. Activities periscolaires :

Andrea's survey on periscolaire for next year will be finalised on the second week of May. Enrolment to periscolaire will be proceeded through Ralph's model (i.e. Google application).

On 9th May (Europe Day), there is no GPS and no canteen. The CA then decides to cancel the periscolaire on that day.

5. Garderie (Laeken / Berkendael, position/action by APEEE)

Martijn suggests to preserve access to Berkendael Garderie to pupils of Laeken next year. Joelle mentions that the main obstacle is that OIB should then have an agreement both with BXL1 and BXL4. If OIB accepts such an agreement, APEEE would then have to set up an additional bus line

from Laeken to Berkendael or to adapt the line School-GPS. It is then decided to send a letter to Mr Schlabe asking him to discuss this proposal with his homologue of BXL1 and OIB.

Decision 2012-04-26-10: The CA decides to support BXL4 in its discussion with BXL1 and OIB about access to Garderie at Berkendael.

This decision is adopted at unanimity.

6. Information to “new” parents

It is discussed about the most efficient way to inform new parents on APEEE services and activities. It is reminded that a booklet for new parents already exists. Andrea also suggests an special evening event for new parents. At the Somerfest in June, APEEE may have an information table. A welcome letter could be sent to them (Mr Schlabe agreed to provide us with postal / email addresses of new parents enrolling in BXL4). It is then decided to update the booklet, and to send it with a welcome letter to new parents.

7. Educational part

7.1. BoG meeting

Outcome, how to continue with the letter and the cooperation with the delegation of the BoG; involvement in working groups set up following the discussion on the EP resolution

Up to now, APEEE has not yet received any reaction from BoG about the letter. It is decided to contact and lobby Member States and PermReps.

Eric mentions a new security plan for school: controls reinforced at the entry, new badges for CA members and staff.

7.2. Interparents :

Working groups; involvement; IP is looking for someone leading the learning support WG

Following a request by IP to have their October 2012 meeting in BXL4,

Decision 2012-04-26_11: The CA decides to host the IP meeting in Laeken in October 2012.

This decision is adopted by unanimity.

8. CA (in?)formal meeting on afternoon/evening: point postponed.

9. A.O.B.

None

The meeting is closed at 14:30.