



Board Meeting/Réunion du Conseil d'Administration
Brussels Tuesday 11th September 2012
Commission, JII -79, 1040 Bruxelles: 12.00-14.30

MINUTES

Presents: Serge Lebel, Pascal Manzano, Horst Nickels, Monika Paulus, Joëlle Salmon, Erika Schulze, Martina Sindelar, Carola Streul, Ralph Wischermann, Jacopo Lombardi, Marc Henriques de Granada, Eric Piettre, Maximilian Strotmann.

Absent (excused): Martijn Hesselink, Isabelle Mangold-Lecocq, Anja Mangels, Jacqueline Troquet, Andrea Weber, Kunka Ilieva, Daniella Terruso.

Absent: Lucian Cernat.

The following delegations have been sent for this meeting:

1. Martijn Hesselink gave his proxy to Max Strotmann
2. Kunka Ilieva gave her proxy to Ralph Wischermann.
3. Jacqueline Troquet gave her proxy to Joëlle Salmon
4. Anja Mangels gave her proxy to Serge Lebel.

Horst Nickels chairs the meeting and welcomes members.

Agenda:

1. Adoption of Agenda
2. Services
3. Next GA
4. Bike parking
5. CA Internal Rules
6. Calendar bureau / CA meetings
7. IT situation
8. AoB

1. Approval of agenda

Approved.

2. Services

2.1 P riscolaire

Eric reports. Enrolments continue to come in. Currently +/- 330 inscriptions. Things rather good under control.

Programme and details now to be checked and adapted as necessary (one question was possible sports activities on Fridays).

Big thanks to the team!

2.2 Canteen

Eric and Carola report. Around 965 hot meals needed for the moment. But kitchen not yet operational. All equipment appears to be ok but dish washer can not be used because of problems with the water softener and the whole kitchen service is at risk because of frequent electricity outages.

Latest check of water softener by expert company Green Line on Monday could not be finalised because of electricity breakdown. A new test is foreseen and if it is possible to adjust the softener appropriately hot meals could be served as from Thursday 13 September.

Otherwise one more week will be lost.

A discussion on how to communicate the difficulties with the canteen uptake ensues, including the question of legal and financial responsibilities and where the APEEE could seek repair of damages suffered (financial and reputational).

Decision 2012-09-11_1: The CA decides:

- to send a letter to the SG of the European Schools Mr Kivinen, Director Mr Schlabe, the RdB, Commission and OIB, setting out the problems encountered, the responsibilities of the various actors and the operational and financial implications for the APEEE (Carola and Eric draft);

- to inform parents about the situation (letter to class reps + web, Carola and Eric to draft);
and

- to consider fallback options / contingency planning in case the problems persist (water, electricity, etc) until the next meeting (Carola and canteen committee).

Big thanks and "courage" to the whole team!

2.3 Transport

Eric and Ralph report. 1256 enrolments currently, with new inscriptions continuing to come in daily. After very considerable difficulties during the summer (IT shortcomings and breakdown, telephone and internet cuts, flooding and works in the transport office) and a difficult start – as expected - the service now stabilises, with most buses +/- on time. The team

now works on adapting timetables and routes, based on experience of first days. Capacity problems are encountered only on 2 or 3 lines; around 65% of buses on time in the morning (arrive between 7.50 and 8.30), main difficulty for the moment, leading in particular to considerable delays in the afternoon, is accessibility for the buses (too small gate, small parking, absence of marking, traffic in drève St Anne, exit rue Medori, electricity cuts).

Decision 2012-09-11_2: The CA decides:

- to write to Director Mr Schlabe setting out in detail the various transport problems encountered and mainly related to accessibility (Eric);
- to attend the traffic planning meeting convened by the Brussels commune for Wednesday 12 September to set out the APEEE views on accessibility and related problems (Eric, Monika, Joëlle, others possibly).

Big thanks and "chapeau" to the whole team!

3. General Assembly

Joëlle reports on required deadlines and preparations.

Decision 2012-09-11_3: The CA decides:

- to tentatively set the 5 December for the GA, and
- to explore where the meeting can be better held, CCAB or Laeken.

Merci Joëlle!

4. Bike racks

Joëlle reports that it looks like the school decided on the location of bike racks and will check accordingly (also for suitability). Merci Joëlle!

5. CA internal Rules

Following a short discussion on usefulness of drafting internal rules to set out responsibilities and relations of CA members and staff, the CA decides:

Decision 2012-09-11_4:

- to establish a drafting group to develop draft internal rules with a view to adoption at the GA following the next GA (Horst, Joëlle, Erika, Carola, Eric).

6. Bureau / CA meetings

Decision 2012-09-11_5: The CA decides:

- to hold combined bureau / CA meetings every second week, alternating Tuesdays and Thursdays.

The next meeting will be on Thursday 27 September 2012.

Planning: 09/10/2012, 25/10/2012,
06/11/2012, 22/11/2012,
04/12/2012, 20/12/2012

7. IT situation

On the basis of a written overview of IT related problems and risks from Pascal, the CA asks Pascal, Ralph and Eric to draw up an options paper (risks, solutions, alternatives, cost) for a CA decision on a future safe and cost-efficient IT environment.

8. AoB:

- The CA discusses the usefulness of providing a cloakroom / coathangers for the canteen, in particular during the cold months. To be explored further (Jacopo and canteen team).

- The CA discusses the complete lack of appropriate installations in the courtyards for the breaks. No playground, no sports facilities, no rain cover, no trees, no access to the central square. Children spending their breaks sitting or standing idle for lack of possibility to play.

Decision 2012-09-11_6:The CA decides:

- to send a letter to director Mr Schlabe on the matter (Max to draft).

- The CA discusses an outstanding reply from the deputy director Ms Ivanauskiene on school trips.

- The CA discusses that school timetables in particular for secondary are not yet final and show remarkable idle slots. There appears to be ample scope for compacting and, possibly, even advancing the school end time in order for afternoon transport to be able to avoid long journeys during the rush hour. To be monitored.

- The CA discusses about reflections at the school how to cater for children not picked up later than 20 minutes after end of school (school responsibility extends until 20 minutes after end of lessons). In the past children waited at the secretariat. Martina will check further.

- The CA discusses pedagogic pro and contra of homework obligations, in particular taking into account extended school hours and long transport times. Mr Schlabe had indicated openness to discuss possible shortening of homework during the last GA. Martina and Max will reflect further.

Notetaking by max