



General Assembly

24th January 2018

18.30 – 23.30

Charlemagne Building

Room GASP (2nd Floor)

170, rue de la Loi B-1040 Bruxelles

English version

Invitation, Agenda & Annexes



Brussels, 10th January 2018

CONVOCATION TO THE GENERAL ASSEMBLY 2017/2018 OF THE APEEE BRUXELLES IV

Dear Parents, Dear Members,

In accordance with article 6.6 of the statutes, the APEEE of Brussels IV has the pleasure to present herewith the agenda for the General Assembly which will be held on

Wednesday 24th January 2018 from 6:30 pm
At the **Charlemagne Building – 2nd Floor - Room GASP**
170, rue de la Loi 1040 Brussels

In accordance with article 6.9 of the statutes (French Version published at the Moniteur Belge), this invitation and related documents in French and English are available at the Secretariat of the APEEE 86, Drève Sainte Anne 1020 Laeken

You are kindly requested to register in advance, even if you are an official for a European Institution, using the registration link below:

<https://docs.google.com/forms/d/18hwbALbDWMtdTUW7j9wH1hIs-MSNIQ40MHK9OznphQ/edit>

This registration is not compulsory but it will be helpful to have a clear view on the number of parents who will attend the GA and to how many voting system devices will be necessary. As the previous years, an electronic voting system will be in place in order to count the votes.

According to article 8.2 of the Statutes, only full members (class representatives) can vote as long as they are in order of contribution. If you have made your payment recently, please bring your proof of payment. We would like to draw your attention to the fact that the General Assembly may validly deliberate if at least one-tenth of the full members, i.e. one tenth of class representatives, are present or represented.

This is the reason for which it is requested to the effective members (class representatives) to be represented by another effective member (representative of class) carrying a simple proxy written and signed [Proxy form](#) in case they cannot participate in the General Assembly, and that according to the article 8.3 of the Statutes. A full member cannot represent more than three effective members.

You will be able to pick up a badge at the registration desk before the security. Data will be deleted on 25 January 2018.

At this stage, we are not able to confirm if interpretation of the meeting will be provided. We are looking actively for volunteers in English and French Booths accredited to EU institutions.

All adherent members, i.e all ‘pupil parents’, are invited to the General Assembly .They can take the floor and give an advisory opinion.

The following subjects are the sole responsibility of the General Assembly:

- a. the election and revocation of the members of the Board;
- b. the approval of the annual accounts and of the annual budget;

- c. the discharge of their management to the Board and to contingent Auditors;
- d. determine the general direction of strategy and policy of the Association

Each Member of the APEEE who has paid the APEEE membership fee can stand as candidate for the volunteer post of Administrator inside the Board for a mandate of two years.

In accordance with article 12.1 of the Statute, the administrators are maximally 21 including 2 minimum from each linguistic section. A specification communication will be sent by the class representative. You are highly encouraged to submit your application so that the number of 21 administrators is reached. Your active help is essential to achieve the pedagogical objectives and services for the benefit of the School Community. This requires your share of motivation and your involvement in the life of the school. You can attend monthly meetings of the Board of the APEEE but also meetings on various topics such as pedagogy, communication, working groups, services...

Candidatures [Candidature form](#) may be sent to the email: secretariat@bru4.eu. They will be published on the APEEE web site for information.

We look forward to seeing you this Wednesday 24th January, 2018 at the Charlemagne Building.

Cordially,

Catherine Daguët-Babich
President of APEEE Brussels IV
On behalf of the Administrative Board

Annexes are available at the Secretariat of the APEEE. They are published on the APEEE website, with no legal obligation for the date of publication or any technical difficulties.

T